



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Dr. Y.S. Parmar Government P.G. College Nahan
• Name of the Head of the institution	Dr. Dinesh Kumar Bhardwaj
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01702251107
• Mobile no	9805023450
• Registered e-mail	gcnahan-hp@nic.in
• Alternate e-mail	drdinesh12@gjmail.com
• Address	NAHAN
• City/Town	SIRMOUR
• State/UT	HIMACHAL PRADESH
• Pin Code	173001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Himachal Pradesh University Summer Hill Shimla				
• Name of the IQAC Coordinator	Dr. Ritu Pant				
• Phone No.	01702251107				
• Alternate phone No.	01702251107				
• Mobile	9418460271				
• IQAC e-mail address	iqacpgcollegenahan@gmail.com				
• Alternate Email address	gcnahan-hp@nic.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://gcnahan.in/?page_id=3169">https://gcnahan.in/?page_id=3169</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gcnahan.in/wp-content/uploads/2021/12/TENTATIVE-ACTIVITY-CALENDAR-FOR-2020-21.pdf">https://gcnahan.in/wp-content/uploads/2021/12/TENTATIVE-ACTIVITY-CALENDAR-FOR-2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.81	2020-2021	01/03/2021	28/02/2026
<b>6.Date of Establishment of IQAC</b>			12/04/2016		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Equipping college campus with ICT facility		
To organize various online activities and webinars on various pertinent issues during the session		
NAAC peer team visit for accreditation of the college		
Organize various extension activities for students		
Organize activities/ drives regarding cleanliness of campus		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
To equip conference room with proper ICT facility	Conference room was well equipped with ICT as well as Internet connection
To Successfully conduct visit of NAAC Peer Team	NAAC peer team visit was successfully conducted on 22-23 february 2021 in the college.
To conduct various seminars, webinars and workshops in the college.	Workshop (1-10-2020) and webinar(15-10-2020) on NEP was conducted in the college.
To organize various extension activities in the college	NCC Camp CATC-1(18-02-2021 to 20-02-2021) and CATC-11 (21-02-2021 to 25-02-2021) was conducted in college
To organize placement drive in the college.	Placement drive was conducted for the students on 2-11-2020.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	27/02/2022

### Extended Profile

#### 1.Programme

1.1

29

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 2584

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 2351

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 601

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 46

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 52

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1 Number of courses offered by the institution across all programs during the year	<b>29</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 Number of students during the year	<b>2584</b>
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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>2351</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

2.3 Number of outgoing/ final year students during the year	<b>601</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 Number of full time teachers during the year	<b>46</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

3.2	52
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4.Institution

4.1	37
Total number of Classrooms and Seminar halls	
4.2	46,18,057
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	119
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institution follows the curriculum of HP University, Shimla for all courses/ streams. Many faculty members are members of the board of studies (UG/PG level). They suggest the curriculum-design in a manner which is rationalised and can be managed in a planned way within the stipulated time of the semester/session. Time-table is designed and followed, teaching-schedules are prepared and hours are optimally planned for each topic/unit. Curriculum distribution is done on the basis of the teachers' specialization. Periodic departmental meetings are convened to regulate the smooth flow of syllabi, deliberate on the progress, and its completion in time. Snap tests and mid-semester examination serve as tools of monitoring the outcomes; and the students are guided about the necessary rectifications as per their performance. The teaching and availability of study material therefore is multilingual, in Hindi and English medium. Study tours ensure that the students get well-versed with the practical application of the theoretical concepts. Expert lectures/demonstrations by experts guide the

students on the latest developments in the discipline thus widening their horizons.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gcnahan.in/?page_id=271">https://gcnahan.in/?page_id=271</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

• The college follows the curriculum and examination system as prescribed by HP University, Shimla. • Mid-Term examinations are held each year and are designed in the format of HPU examination so that the students can cultivate the culture of writing answers as per the standard. • The students write answers for practice and the teacher's guide them about necessary improvements. • Snap tests are assigned to the students from time to time so that they keep abreast with class-progress. • Class discussion is facilitated which creates conceptual clarity. • Students are also encouraged to make presentations in the class on topics of their choice. • The HP University provides for an internal assessment in all UG and PG classes. The teachers award internal assessment on the basis of marks secured on the mid semester examination, Assignment work, class participation/interaction of the student and regularity in the class.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gcnahan.in/?page_id=271">https://gcnahan.in/?page_id=271</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation**

**B. Any 3 of the above**



process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
06	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
00	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum. The institution runs the courses in Arts, Commerce and Science stream. Curriculum is designed by HP University, Shimla which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The institution took care to focus on these issues. Environmental Studies is a compulsory subject for all under graduate students, related to Environment and Sustainability. Similarly, Cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of University in various subjects in the form of topics, chapters, poems and co-curricular activities. Environment and Sustainability About Environment and Sustainability related issues, the students got knowledge of Environmental studies in second year of their degree program. The institution took care to inculcate values related to environment and sustainability through various practices and programs under NSS and NCC. The departments conducted following activities. • Botany department and Eco-Club organized Poster Competition, Essay Competition on Ozone Day, International Forest day etc. • Zoology department and Red Ribbon Club organized AIDS awareness Campaign. • Chemistry department conducted Food and Water adulteration Analysis, and Soil Testing. • NSS and NCC Units conducted Tree Plantation, Lectures of Experts in this field, and Swaccha Bharat Abhiyan on the issues of Environment. • Physics Department involved in Awareness programme on Renewable Energy Sources and E-waste Management. • Staff and student participated in Plantation drive to celebrate Van Mahotsava. Gender Equity The prose, poetry and other chapters in certain courses addressed issues related to gender sensitivity and equity. Additionally, our institute organized special programs on gender equality and sensitization and a series of invited talks. •

Janani Suraksha • Women Safety Programme • Guidance lecture for female students • Programme on Women Empowerment • Self-Defense training for girls students • Awareness on women hygiene and health As per the directives of HP State Commission for Women, Internal Complaint Cell has been constituted for Redressal of complaints about sexual harassment. The Internal Complaint Cell is involved in prevention, prohibition and redressal of the complaints regarding sexual harassment of women employee and students and conducted awareness campaign. Human values Beside the syllabus, the institution organized programmes to inculcate human values in students and staffs. • Blood Donation Camp is regularly organized. • NCC volunteers are sent for Disaster management so that the students get familiar with their social responsibility. • NSS unit is very active and regularly arranged social and cultural activities in the college and adopted village. Professional Ethics Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus and certificate courses. Career Guidance and Placement Cell organized placement activities including training, development of students, aptitude test etc. on a regular basis as per the requirements of industry.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

59

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://drive.google.com/file/d/1CJNiErFccGpMkAe_fES97qP-C8uw5gAb/view?usp=sharing">https://drive.google.com/file/d/1CJNiErFccGpMkAe_fES97qP-C8uw5gAb/view?usp=sharing</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://gcnahan.in/">https://gcnahan.in/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**2584**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**662**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The learning level of the students after admission is recognized by teachers through house and class test, formal and informal interaction and various class activities. As a result of**

interaction with students, the advance learner students are well recognized by concerned teachers.

Once the students of higher capabilities are identified, the teachers after carefully examination of their skills and interest guided them. If such student shows deep interest in a particular subject ,the concerned teacher through library provide them slandered and foreign author books. College library has wonderful collection of high quality books for such advance learner

Every individual is different. Some learners are slow. Once they are recognized by concerned teachers, they are encouraged by teachers to ask questions with in class. The teachers encourage them to stop the teacher in a lecture where they are not understanding. The concerned teacher through analogy, charts or by giving examples of daily life tries to explain the topic in a simple way. The teacher helps to create such a atmosphere in class so that his/her sunlight of knowledge .Some departments of college have specially mentioned houses in a week to address the problems of slow learners. Teachers help slow learners to make simple notes instead of reading with tent books. Time to time counseling of such slow learner help them to come out of their weaknesses .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2584	46

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used



for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb, it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Courses taught in the college highlight course objectives, programme specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course. Feedback of the Course given by students at the end of each year provides an opportunity to identify any lacunae which can then be addressed.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Google Classroom, and Project works are some of the means utilize by the various departments of the college to provide experiential and participative learning opportunities to the students.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills and hone style. Class presentation which form another component of internal assessment, help students present their assignments before the entire class helping them overcome stage fear and develop oratory prowess.

Discussions and debates on contemporary issues are encouraged so that students can reflect and analyse by eliciting responses to the subject under discussion. Ability Enhancement, Generic and Skill Enhancement courses are offered to provide and prepare students for life. Non-CGPA courses include sports, and arts like

calligraphy are provided to evolve aesthetics of the students. NSS Cell and NCC sub-unit have been set-up for the students to participate, integrate and learn.

Student representation in administration is an important initiative taken by the University. Representatives of students serve as members on committees like Internal Quality Assurance Cell, Internal Complaints Committee, Grievance Cell in order to involve them in the decision making process and maintain transparency apart from inculcating a sense of responsibility in them.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

In today's dynamic world, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in teaching to support, enhance, and optimize the delivery of education to the learners.

The following tools are used by the Institute-

ICT Tools:

1. Projectors- 08 projectors are available in different classrooms/labs 2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus. 3. Printers- They are installed at Labs, HOD Cabins and all prominent places. 4. Photocopier machines have been installed in the Library and BCA department of the campus. 5 Seminar Rooms- Two seminar halls are equipped with all digital facilities. 7. Smart Board- One smart board is installed in the campus. 8. Auditorium- It is digitally equipped with mike, projector. 9. Online Classes through Zoom,



Google Meet, Google Classroom, cisco webex, whatsapp audio and video calling etc. 10. Digital Library resources are available in the campus.

#### Use of ICT By Teaching Faculty

1. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations
2. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
3. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.
4. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.
5. Online competitions- Various technical events and management events such as Poster making, quiz competition, Project presentations, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

#### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

##### 2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

46

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**2.5.1. Mechanism of internal assessment is transparent and robust in term of frequency and mode.**

Internal assessment (30 marks) and internal practical test (20 marks) are conducted at appropriate time with respect to calendar of examination fixed by the university. In this regard, in the beginning of the session, the students are apprised of the academic calendar in the induction meeting. The schedule of all the examinations is also given in the academic calendar. However, the course teacher announces the syllabus and other important schedule to the students. As per Himachal Pradesh University norms ,internal assessment is of 30 marks (for without practical subject) 5marks for attendance 10 marks assignment/test/quiz/seminar/presentation etc. and 15 marks for house- examination, which is conducted after completing seventy five percent syllabus. However, in each course, the respective teacher has his/her own pattern of internal evaluation like practical, group discussions, seminars, presentation, etc. Moreover, the performance of the students is assessed on a continuous basis by conducting house tests. In addition to tests, assignments, mini-projects and quiz are also part of continuous internal evaluation

**Attendance Marks:** - It is given according to the norm set by the university.

**Class Test:** - Subject teacher take class test to evaluate student learning. These numbers are also included in assessing internal assessment.

**Presentation:** - Presentation taken in front of all students for transparent and robust assessment.

**House Examination:** - House examination is taken after fulfilling university norms. House examination of whole college is conducted. After evaluating answer scripts, it is shown to students and their signature is taken on it.

**Display on Notice Board:** - Marks given to the students display on notice board and shared in what's app group.

If any tabulation error is found or is communicated, necessary correction is made by the concerned. Due care and track is mentioned till completion of assignments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient.

Most of the grievances related to the examination are received after the declaration of result by the university. The errors in their results like marks of the internal assessment, attendance sheet, error in bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to the university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters .Where ever deemed necessary, the relevant documents-testimonial are submitted through the candidate personally or through their parents to coordinator examination with the university authorities for speedy disposal of queries , explanation and doubts if any . As per internal practical test are concerned, if any student pin point any academic discrepancy viz a viz conduct of the tests, the concerned teachers whole heartedly show their concern and attention is given to the student grievances.

If any student stands fail in internal examination, he/she will be given chance to improve his/her score, after permission given by the head of institute.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our institute has affirmed learning outcomes graduate which constitutes of arts, commerce and science and these are integrated into assessment process in its syllabi that is assigned by Himachal Pradesh University (Shimla) which is uploaded in our institute's website. Each program related to education offered by different departments is displayed in the institute's website. The syllabus of each program gives clear information about core courses, disciplinary, electives, fundamental skill based courses and also the learning outcomes of differently programmes. Information about the scheme of instruction and evaluation is mentioned in the syllabus. The educational programmes are structured in a way that a graduating student is equipped with discipline, knowledge, critical thinking, problem solving ability, communication skills, digital capability. Syllabus of each program is designed to offer interdisciplinary knowledge to the students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://docs.google.com/spreadsheets/d/12ue-IyY4N12dL8XBazECuFIF015UlmIU/edit?rtppof=true&amp;sd=true#gid=1169448764">https://docs.google.com/spreadsheets/d/12ue-IyY4N12dL8XBazECuFIF015UlmIU/edit?rtppof=true&amp;sd=true#gid=1169448764</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2. Our institute evaluated the attainment of program specific outcomes and core outcomes during the year through mid term exams, annual exams, assignments, seminars, class presentations, quiz . Assignment were given to the students of different program and evaluated by faculties. Annual exam date sheet was issued by the H.P.U Shimla and conducted by the institute. Annual Practical

Exams were conducted by various departments and answer books were evaluated by the concerned faculties. CCA of every student was evaluated by faculty members through assignments , seminars, Quiz etc. Mid term test and attendance of the students . Periodic class activities like class tests PPT etc. Were conducted for the growth of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://docs.google.com/spreadsheets/d/12ue-IyY4N12dL8XBazECuFIF0l5UlmIU/edit?rtfpof=true&amp;sd=true#gid=1169448764">https://docs.google.com/spreadsheets/d/12ue-IyY4N12dL8XBazECuFIF0l5UlmIU/edit?rtfpof=true&amp;sd=true#gid=1169448764</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

500

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://drive.google.com/file/d/1CJNiErFccGpMkAe\\_fES97qP-C8uw5qAb/view](https://drive.google.com/file/d/1CJNiErFccGpMkAe_fES97qP-C8uw5qAb/view)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**



3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Innovation enhances the standard of the education as it induces faculties and students to adopt a better way of thinking to solve problems. College has taken initiative step toward developing ecosystem for innovation and knowledge sharing methods. The students and the faculty members of the institution are availing the facilities within the campus to carry out their educational activities such as wi-fi and internet facility. Due to the period of Covid-19, Dr. Y.S.P.G.PG College has created an ecosystem for under graduate students and teachers to share the knowledge with other likeminded people through online mode. Only one webinar was conducted to discuss the New Education Policy-2020 and to explore the scope and challenges in higher education system. During COVID-19 all the teachers were interacted with the students through online mode for teaching and assignment related activities. Seminars and quizzes were also organized through online mode. Days of national and international repute were organized through online mode.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcnahan.in/wp-content/uploads/2021/07/Report-on-NEP-2020-related-activities-organized-in-college-in-2020-21.pdf">https://gcnahan.in/wp-content/uploads/2021/07/Report-on-NEP-2020-related-activities-organized-in-college-in-2020-21.pdf</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0



File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities complement students' academic learning experience by providing them practical experience which helps them to develop attitude for dignity of labour, various skills like teamwork, leadership, management and communication skills. Students imbibe values like self confidence, self discipline, self respect & commitment towards work and community living & living service. The students get wonderful platform to mingle with each other and learn about culture & traditions. Extension activities are playing a vital role to promote the institutional social responsibility in our education system through NCC, NSS and Rovers & Rangers, Red Ribbon Club, Eco Club etc. under these schemes in local area of Nahan to aware them about health, gender and environmental issues. The college encourages the students to participate in activities like National Cadet Corps (NCC), Rover and Ranger (R&R), National Service Scheme (NSS) etc... The college has two units of NSS and one mixed unit of NCC and one unit of R&R. Various activities like awareness about COVID-19, tree plantations, polio campaigns, blood donations camps, awareness programs, programs about road safety and traffic rules, organizing camps for cleaning of surroundings, public places, statues and historical places, campus beautification, health and hygiene, rights of women, disaster management etc. take place during the entire academic session. Such type of activities through NCC, NSS and R&R create social awareness, inculcate social values and generate a sense of responsibility among the students.

The institution tracks the students' involvement in various social movements by assigning duties to the teachers in charge and student leaders of various units like NCC, R & R and NSS. The clubs and societies in the institution encourage maximum involvement of the students in various social and national

activities. A record of such activities and of the students involved is maintained by the respective incharges. In order to promote the participation of students in Extension Services, they are informed about the incentives like weightage in getting admission in higher education & job opportunities. Their services are recognized by highlighting them in the college magazine and by rewarding them in the college annual function. Students are also given refreshment during the extension activities. Teachers participating in these activities get additional score in their respective APIs in the annual confidential report.

The College is also appreciated by the District administration for its efforts to spread the awareness about COVID-19 in the society.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/wp-content/uploads/2021/12/PG-COLLEGE-MAGAZINE.pdf">https://gcnahan.in/wp-content/uploads/2021/12/PG-COLLEGE-MAGAZINE.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

35

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

420

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

6

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms 34 Laboratories 12 Computing Equipment (Computer, Printer, Podium, Projector, etc.) 185

Our institution has 34 classrooms, 12 laboratories of different subjects like Zoology, Botany, Physics, Chemistry, Geology, Geography and BCA/PGDCA. The departments are well equipped with computers, printers, podiums, projectors, interactive boards and Photostat machines. The departments have Wi-Fi route installed. The students and faculty makes the best use of the physical facilities and infrastructure in teaching and other academic activities of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcnahan.in/?page_id=1324">https://gcnahan.in/?page_id=1324</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Response:** Our College have a well maintained campus. The college management believes in the all-round development of our students. The students are encouraged to participate in sports and cultural activities simultaneously and are awarded and rewarded accordingly. We have a well equipped Sports room, where pupils can play indoor games like table tennis, chess, carom etc., We have a open space where students and faculty members do meditate and even practice yoga. Physical education teacher take care of day to day games and sports activities of the college. College teams are formed to take part in State level and University level competitions and other inter-college competitions. Sports event competitions are conducted in the interdepartmental level in an academic year and the winners are awarded and rewarded accordingly. The outdoor games such as shuttle badminton, volley ball, throw ball, cricket, football, kabaddi, hand ball, kho-kho etc., are well practiced and played by the students.

**Cultural Activities:** Students are very much encouraged to participate in the cultural events held in the college like Technical fests, Freshers, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. Students are even sent to other colleges for inter-college competitions like dances, skits, mimicries etc., We got some clubs/Committees to enhance the hidden talent of the students. Namely: Cultural Committee and Sports & Games Committee who play an excellent role for over all development of the student's community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcnahan.in/?page_id=1324">https://gcnahan.in/?page_id=1324</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcnaahan.in/?page_id=1324">https://gcnaahan.in/?page_id=1324</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

53183537

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is well equipped with text-books reference-books and e-books of all the departments. The number of e-journals is enlisted in N-list. Besides these, many other books for the overall development of the students also there. There is an ample space for the students to sit in the library. There is adequate furniture for the students and faculty. There is a good reading area outside the library where newspapers and magazines are placed. The library is located on the top floor of the building to have a peaceful environment. The library is equipped with SOUL 2.0 software for smooth functioning.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**29200+9450=38650**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**50**



File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

#### 4.3. IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Total Computers

Computer Labs

Internet

Browsing Centres

Computer Centres

Office

Departments

Available band width (MGBPS)

Others

Existing

106

02

12

--

--

01

21

5-20 MBPS

--

Added

13

--

01

--

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--

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Total

119

02

13

--

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01

21

5-20 MBPS



**4.3.3 - Bandwidth of internet connection in the Institution : 5-20 MBPS**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

119

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2271237

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Dr. Y. S. Parmar Govt. P.G. College Nahan has a well managed structure for the maintenance and proper utilization of its entire physical, academic, and sport facilities. To facilitate the students, the college seeks and receives requisitions from the faculty and the students based on curricular requirements like laboratories, library, and sports facilities. The college ensures the optimal allocation and utilization of the funds of infrastructure and purchase of equipments. The College administration and staff regularly maintains and upgrades the laboratory equipment by checking the working status of instruments. These facilities include the use of equipment in various laboratories, use of library including e-library infrastructure (consisting of e-journals and other study material), use of Information and Communication Technology (ICT) labs. Upgradation of IT infrastructure as well as updation of required software is done regularly. CCTV cameras have been installed to monitor the infrastructure. Installation and maintenance of the computers are carried out by outsourcing to the lowest bidder by the Department of Higher Education, Govt. of Himachal Pradesh. Equipment in all other laboratories is purchased from vendors that are shortlisted by the Govt. and the orders are placed to the lowest quoted rates. The record of the equipments is maintained in the stock register. The maintenance of laboratory is managed by lab assistant under supervision of head of the Departments. Physical verification of the departmental laboratories is done every year to ensure the record of equipment and their maintenance also. The classrooms of the college are well ventilated and spacious. All classrooms, conference halls, hostel, and administrative rooms are maintained under the supervision of the Building and Campus Beautification Committee in consultation with the Advisory Committee comprising the senior-most teachers of the college. Various committees of the college co-ordinates between the students and organizes the entire academic, co-

curricular, sports, and cultural activities in and outside the college premises. The Sports Committee prepares the sports calendar in consultations with the Sports Council of HPU. Various sports activities and completions are organized throughout the year by the departments of Physical Education. Students participate in inter-college and inter-university competitions thus making the best use of sports equipment and infrastructure. Library caters to academic and co curricular needs of the students and staff of the college and act as a fortune of knowledge and wisdom to both the students and the teacher's quest of inquiry on various aspects. The books are arranged in a systematic manner to help the user to locate and identify the needed books easily. In order to provide speedy and efficient service to user library cards are issued. Periodic upgradation of books and journal are done time to time. The teachers submit the list of books and journals of their respective courses in accordance with the prescribed curriculum and the librarian places the order for the purchase of books. An annual stock verification is done to sustain transparency for restructured books.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

106

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

02

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://gcnahan.in/">https://gcnahan.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
1216	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
1216	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

15

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

49

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities



**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Co-curricular and extracurricular activities offer opportunities for students to learn the values of teamwork, physical strength and endurance, competition, diversity, and a sense of culture and community. Besides, participation of students in such activities provide a channel for reinforcing the lessons learned in the classroom, offering students the opportunity to apply academic skills in a real-world context, and are thus considered part of an all-round development. Participation of students in various administrative activities helps students to develop problem-solving, reasoning, critical thinking, creative thinking, communication, and collaborative abilities.

To provide opportunities for the development of social and cultural life of students, to inculcate the qualities of leadership, discipline and to give awareness of democratic system of India Dr. Y. S. Parmar Govt. P. G. College Nahan constitute a student council every year. Earlier (before 2013) the Students Central Association was constituted through direct elections, but after 2013 as per H. P. University directions from session 2014-15 direct elections were banned and Himachal Pradesh University and all affiliated colleges started indirect elections on the basis of

merit in academics, sports and other cultural activities. According to constitution framed by H. P. University, College Students Central Association (CSCA) has elected office bearers comprising a president, vice president, general secretary and joint secretary from meritorious students of previous year examinations of each class i.e. M.A./ B.A./ B.Sc./ B.Com./BCA/ B.Voc/+2. etc. and remaining toppers and best performers of NSS, NCC, Rovers & Rangers societies/clubs, students editors, cultural groups of college and sports are nominated as members of executive body. So a total of about 33 students constitute the CSCA of college every year. The CSCA perform its functions under the guidance of college advisory committee. They are the part of college administration and always participate in college management, curricular and extracurricular activities and other cultural and academic events throughout the year of college along with staff council.

Every year a cultural function is organized by CSCA to provide a platform to students to show their talent. The funds for CSCA function and other CSCA activities are met from the Amalgamated fund available in the college.

CSCA members are the part of

- IQA Cell of college
- College advisory committee
- College Discipline committee
- Anti Ragging Squad/Committee etc.
- Building Fund Committee

Beside CSCA, students of the college are actively involved in organising academic, sports and culutral activities in the college.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/?page_id=360">https://gcnahan.in/?page_id=360</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

23

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Old Student's Association (OSA) of Dr. Y. S. Parmar, Govt. P. G. College, Nahana is a registered association of college which came into existence in 2001, since then it is an active body with many alumni as its members. The college conducts meetings time to time with the members of Old Student's Association (OSA) which provides a platform to the former students to contribute suggestions with respect to the functioning and infrastructure of the college. All former faculty members and Alumni are invited on all formal functions of the college where they share their experiences with the students which enables them to gear up with the competitive world.

- Retd. Professor Ms. Jaya Chauhan of Dr. Y. S. Parmar, Govt. P. G. College, Nahana, is on the panel of college IQAC as external member.
- Former students of this college as well as former faculty members are invited as chief guests/ guest of honours/ key note speakers in various activities held in college.
- Alumni association is actively engaged in motivating the meritorious students by organizing felicitation and award ceremonies time to time.
- Members of the alumni association provide counseling and career guidance to students above +2 level time to time.
- Alumni association is providing financial support in the form of scholarship to poor/needful students with good academic record.

On joining the college a student becomes a member of the college family. In order to achieve the yearly membership/ life membership of OSA the students have to pay charges after filling the requisite form. The membership fee is deposited in the OSA account which is then utilized for the benefit of college and college students.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/?page_id=415">https://gcnahan.in/?page_id=415</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### **VISION**

The vision of the any educational institution is in fact the soul of the institutional ideals. The motto of the college is clearly derived from Vedic philosophy enshrined in Upanishad, "Asato Maa Sad-Gamaya". To be an educational institution of repute dedicated to academic excellence with a humane face contributing to social transformation through improvement in the quality of life. Our college is committed to provide access, equity, excellence, character building, discipline and quality education with focus on a holistic and vibrant learning environment, founded on value based academic principles.

#### **MISSION**

The goal of human life is to attain knowledge so as to realize the existence of individual in absolute harmony with the nature. The institute is in pursuit of upliftment of society. Like a beacon, guiding the philosophy of nurturing a healthy human resource that

is endowed materially, intellectually, morally and spiritually, the institution continues to spread the light of knowledge. Our mission is to uplift the society through education. We endeavour to make our students future ready, confident of taking up professional and societal challenges with passion and maturity. The college is committed to make all efforts towards enabling our students to take leadership roles in various walks of life and act as agents of transformation in the globalised world. To provide quality education to young men and women. To sensitize learners towards equity, human rights, environmental awareness. To inculcate cultural values in the students. To strengthen the academic environment to enhance the quality of teaching and learning. To aim at overall personality development through extracurricular activities. To introduce new programmes in tune with the current requirements. Creating best infrastructure for the excellence of education. To undertake the technological advancements and innovation in education and research. To produce intellectual and skilled human resource who can contribute in the development of nation. To equip them to excel in the service of the nation and to attain optimum personal fulfilment by leading a value-based life.

Vision and Mission of the institution have clearly narrated the roadmap of the institution and accordingly objectives and goals have been set. College is matching its activities with the roadmap given in every sphere of functioning.

The distinctive objectives of the institution are:

- To produce responsible citizens.
- To attain excellence in higher education.
- To motivate faculty for their academic growth so as to help them serve as quality human resources in the development of nation
- Strengthening co-curricular activities -NCC, NSS, Sports, Eco Club, Red-Ribbon Club, Cultural and placement services.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/">https://gcnahan.in/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.



Top management of the institution is H.P. Government headed by the Honorable Chief Minister and policies of the Government are implemented through Secretary Education and Director of Higher education. Recruitment related policies and plans of higher education are framed by the Government. Recruitment of teachers is done through Himachal Public Service Commission. For implementing policies and plans at college level an advisory committee is formed. Our college fosters a culture of participative management by involving staff members in a number of administrative roles. The Principal, College Advisory Committee and IQAC play an important role in managing the affairs at college level. IQAC gives suggestions for maintaining quality education in the college whereas College Advisory Committee keeps giving suggestions to the principal for execution of various plans. The administration and management mechanism of college is decentralized in the form of various committees for college- time-table, allocation of co-curricular work, purchases, organizing admissions, looking after the issues related to students, preparing working guidelines, etc. The conveners of different committees ensure proper functioning of their respective committees with the help of staff members. All in collaboration work in the direction of fulfilling mission of the college. The principal maintains interaction with parents, alumni, social bodies as well as with higher authorities in a purely democratic decentralized way. Whatever plans are implemented, they are evaluated in the end of the session. PTA executive body supports the college administration in taking decisions and resolving various issues related to the welfare of students. The college tries to excel in every curricular and co-curricular sphere to fulfil the mission. Keeping in view the importance of public participation in management the institute provides ample space to students to be part of management mechanism through College Students Central Association (CSCA). The executive committee of CSCA remains active in various co-curricular and extra-curricular activities besides collaborating with the college administration in maintaining the academic environment. The distinguished members from the society are also included in this process mainly in management of self-financing courses and maintenance of building fund.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/">https://gcnahan.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college works in alignment with the UGC and H.P. university to which college is affiliated. All the strategic plans are sent by University /Directorate of higher Education and implemented in the college. For curriculum and co-curricular activities, we adhere to the University guidelines whereas directorate is associated with administrative business. Many quality policies are framed in the college in consultation with advisory committee and implemented through various committees of the staff members and monitored by the principal. The principal keeps on obtaining feedback from various heads of departments in regards of progress of implementation of action plans related to curricular and co-curricular activities. Meetings of staff are summoned at intervals to gather first-hand information. Official notices are issued and responsibility is assigned to various members for execution of particular plans. Annual report, which gives complete glimpse of college depicting academic performance, co-curricular performance of students, as well as perspective plan for the next year is prepared every year and presented by the principal in annual function of the college. The annual report of the college is also sent to DHE and HPU. The college has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment. College Advisory committee and IQAC draw perspective plans for the coming years and accordingly plans are finalized with respect to construction and other related issues. The meetings of College Advisory Committee, PTA, IQAC, and principal's meeting with higher authorities (Director Higher Education and Secretary Education) offer a concrete support to discuss and implement the plans and policies framed at different levels for enhancement of academic performance as well as co-curricular activities.

The following projects have been included in the perspective developmental plan for the institution and also implemented accordingly:

- Successful visit of NAAC peer team.
- Repair of washrooms in the campus
- Necessary arrangements for smooth conduct of admission process
- College canteen is made functional
- Online as well offline both the modes of teaching were



adopted as per situation and govt. guidelines from time to time

- To equip the college with ICT facility
- To organize webinar, seminars, conferences or workshops related to NEP 2020.
- Under 'Do green Deeds' for campus beautification potted plants were also purchased.
- B.Sc. (Computer Application) is started in the year of 2019 in college.70 students are enrolled in this course. To establish computer lab to facilitate the studnetsa proposal is sent to the directorate .

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcnahan.in/">https://gcnahan.in/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Department of Higher Education, Government of H.P. is a body responsible to frame policies related to academics. All the recruitments are done through Public Service Commission and promotions of teaching faculty is done as per UGC guidelines. All the plans and policies framed by the department of higher education keeping in view the priorities and needs are implemented by the principal through various committees in the institution. The principal is the official link between the Director, Higher education and the institution. Principal is the administrator of the college who coordinates all the activities of the college. All these plans are monitored by receiving feedback from staff, alumni (OSA), students, social bodies, PTA, College Advisory Committee, etc. IQAC takes into consideration the perspective plans of the institution as per directions from the department of higher education with regards to administrative and developmental activities and the H.P. University in academic matters.

\*The institution is affiliated to HP University and the guidelines issued by HPU from time to time are implemented in the college. The principal is the administrative leader and leads the institution with the help of staff member. All are committed to present the institution as the center of higher learning and also

maintaining a close relationship with the affiliating university and the directorate of higher education.

\*The principal is apprised by the college advisory committee in his/ her day-to-day decisions so that the formulated plans could be implemented effectively.

\*IQAC is the agency for quality assurance and enhancement. Various committees formed for specific purposes are monitored by IQAC for maintaining the set standards and all aspects of the functioning of the college.

\*The office Superintendent is the ministerial head of the administrative wing. \*Bursar has been appointed to assist the principal to monitor the expenditure of college funds.

\*The college has students' grievances redressal cell for addressing the problems of the students. The students have been provided contact numbers of the members of the cell in prospectus as well as on notice board.

\*One staff member has been appointed as staff secretary to arrange staff meetings, prepare the agenda of the meetings and also keep the record of the meetings to assist Principal to maintain communication with the staff members. Bursar, hostel warden, librarian, Head of various departments, etc. report to the principal periodically for the smooth functioning of their respective field.

The college has a well-defined organizational structure in the administrative staff and laboratory staff. Hierarchy of the staff, procedure to tackle grievance is as per rules/norms framed by HPU and Directorate of higher education.

File Description	Documents
Paste link for additional information	<a href="https://education.hp.gov.in/">https://education.hp.gov.in/</a>
Link to Organogram of the institution webpage	<a href="https://gcnahan.in/wp-content/uploads/2021/12/WhatsApp-Image-2021-12-23-at-13.49.41-1.jpeg">https://gcnahan.in/wp-content/uploads/2021/12/WhatsApp-Image-2021-12-23-at-13.49.41-1.jpeg</a>
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

The college administration is fully supportive for the growth and development of the skills and knowledge of its teaching and nonteaching staff. Besides this many other facilities are provided to teaching and nonteaching staff as per HP Government norms/university guidelines. Some of these are listed below:

- \*Medical reimbursement facility is available as per HP Government norms to the employee; however, medical leave is not available.
- \*Staff (teaching/nonteaching) appointed prior to 2004 are eligible for pension benefits on retirement. Faculty induced after 2004 are covered under NPS, gratuity and leave encashment are available to retiring faculty as per HP Government norms.
- \*Teachers are encouraged to take leave to get refresh and leave is given to teaching and nonteaching staff as per HP Government norms/HP University guidelines.
- \*Insurance benefit under GIS is available for faculty members.
- \*LTC can be availed by faculty members as per state rules.
- \*The facility of Maternity leave (180 days) and Paternity leave (15 days) for employees working in institution is available.

\*The institution has well-furnished staff room i.e., equipped with cushioned chairs, fridge, microwave, almirahs for teachers' books

\*Clean drinking water with aqua guard facility is available for staff.

\*Separate Washrooms are available for staff members.

\*Separate faculty rooms are available for sitting of staff members. Computers with e-resource Centre are available for faculty in the library.

\*Teaching staff members have faculty rooms; Nonteaching staff members have separate cabins for their office work.

File Description	Documents
Paste link for additional information	<a href="https://education.hp.gov.in/">https://education.hp.gov.in/</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

4

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Teaching and non-teaching staff's performance is evaluated on the basis of ACR's (Annual Confidential Reports) submitted by them on the UGC prescribed Performa. They are encouraged from time to time to participate in self enriching courses. Teachers maintain

records of teaching, examination, college work, research and project work to calculate the API scores under various categories- I (Teaching, learning and Evaluation), II- (Co-curricular, extension, professional development etc.), III-(Research and academic contribution).The Principal also monitors the working of all employees mainly faculty members regarding completion of syllabi, their involvement in curricular, extension and profession related activities, research and academic contribution, etc. The ACR's are submitted to higher authorities every year after the evaluation by the principal. ACR helps in ensuring the academic accountability of the teacher and monitoring their promotion and placement in higher scale. For performance assessment of non-teaching staff same guidelines are followed however the format of ACR is for non-teaching staff is different. Being a Government Institution, all the Government employees are governed by the civil services rules and conduct rules. All the faculty members are appointed/promoted by Principal Secretary, Higher Education, Government of HP as per guidelines laid down by UGC and Government of H.P. through HPPSC. Salary grades and other monetary benefits are granted as per UGC pay commission recommendations adopted by the state Government. It is pertinent to mention here that the work and conduct of newly recruited employees (both teaching and non-teaching) is verified by the principal which is mandatory as per HP Recruitment and Promotion Rules. On routine basis the principal of the college also keeps on watching the conduct of the employees under its control. Feedback received from students, members of various committees, guardians help the principal to identify the area of improvement in various activities. The principal also instructs and motivates the staff members for desirable changes in their work and conduct. The input received through appraisals and feedback is conveyed to the concerned staff member to overcome the lacunae without lowering self-esteem. Being controlling officer, the principal is sole authority to verify the work and conduct of the each and every employee under its control. In case of lab staff, the Head of the Departments act as controlling officer who report the work and conduct of such employees to principal. In case of office staff, the superintendent of the college act as controlling officer in respect of subordinate staff.

File Description	Documents
Paste link for additional information	<a href="https://education.hp.gov.in/">https://education.hp.gov.in/</a>
Upload any additional information	<a href="#">View File</a>



## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As per the guidelines of finance department of Government of HP there are three mechanisms of audit system applied at the level of institution - through HP Auditor and General; through Departmental auditing machinery and local audit within institution. The expenditure of grants received from the Central and state government is audited by HP AG office, the expenditure related to funds under the purview of the state government is audited by the Departmental agency i.e., Department of Education and the expenditure incurred out of fund raised by the institution at local level is audited by CA and internal college auditor i.e., the Bursar. The external audit is notified by the agency responsible for auditing periodically. Internal audit is done every year by the local CA in case of NCC, NSS, SHAPE, etc. Physical verification of stock/articles in every department is done internally at the end of every financial year by constituting various committees for the said purpose by the principal. The college clears the audit objections raised by the auditors of all the agencies before or at the time of next audit by producing the supportive documents or by making recoveries as pointed out.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/">https://gcnahan.in/</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

1619482



File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, our college is funded by Department of Higher Education (Government of Himachal Pradesh). The principal source of funds for the college are state government budget/grants & fee collected from the students. The college has been receiving development grant from ministry of HRD government of India under RUSA( Rashtriya Uchattar Shiksha Abhiyan). Additional resources for engaging teachers on need basis & for carrying out minor development activities are also generated through the PTA.

The college has received developmental grants from the Ministry of Human Resource development, Government of India under RUSA (Rashtriya Uchattar Shikhsa Abhiyan) infrastructure development Grants from time to time. As Himachal is the first state to implement RUSA in 2013. We have received two crores in the form of RUSA grant till date. This grant has been used for infrastructure development in the campus (Construction of fabricated compartments in the office, construction of faculty rooms, well equipped Conference room, smart class rooms, Installation of Air Conditioners, purchase of books and furniture for the library, purchase of computers and printers) etc.

An amount of Rs. 600/- is collected annually as PTA fund from the students. This fund is used by the institution for the welfare of students on recommendations of the PTA committee. This is used for various purposes like shortage of teaching and non-teaching staff as well as any help sought by the institution as and when required in the form of money or manpower.

Donation in the form of money and articles (such as water cooler and dust bins) is also received by the institution from certain NGO's, banks and external agencies like installation of coolers in the college campus. We have been receiving monetary help from various government and nongovernment agencies for conducting

various activities/events during previous years.

Expenditures are made on the recommendations of various committees. Full codal formalities are completed by the concerned committee & then the payment passed/ released by the office. In parent teacher association internal auditor also play an important role. College funds are also scrutinized by the bursar. Government funds are passed by the govt. treasury official after proper scrutiny.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/">https://gcnahan.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institution has established an Internal Quality Assurance Cell (IQAC) in the year 2014. The cell is planning and monitoring the internal quality pertaining to academic, curricular and co-curricular activities for the students in association with college advisory committee. Thus the IQAC conceives plans, executes growth oriented programs and keeps a critical eye over the functioning of all the components of the College to frame or reframe strategies for quality improvement.

Two main practices institutionalized as a result of IQAC initiatives are described below:

Encourage and motivate Teachers and Students to actively participate in extension and co-curricular activities online as well as off-line: The faculty members are facilitated to participate in various induction programs, orientation, refresher programs, workshops, seminars, conferences, invited talks and departmental exams by providing special casual leave for 14 days in a calendar year, for the improvement.

The institute inculcate the humane sensitivity towards social issues, Environmental issues and National programs like drug abuse, AIDS awareness, gender sensitization, SwachBharat Abhiyan, Republic Day celebration, Yoga Day etc., through NSS, NCC, Rovers and Rangers, Red Ribbon Club, ECO Club and various department

level activities. Outcomes of extension and co-curricular activities More than 70% faculty members have participated, attended and presented papers in various induction programs, orientation, refresher programs, workshops, seminars and conferences. Faculty members have also delivered invited talks in various events and have also qualified departmental exams (a pre-requisite for CAS) during previous years. Students of the college participate actively and whole heartedly in all the above said activities.

2. Successful implementation of changed university approved curriculum along with online as well as offline classes of the students.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/?page_id=486">https://gcnahan.in/?page_id=486</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute through IQAC reviews its teaching learning process time to time meetings with staff , PTA, CSCA, student organizations and various committees of the college. General orientation of the staff is done from time to time through staff/departmental/committee meetings organized to discuss specific quality ensuring aspects pertaining to new examination practices, admission procedure and assessment guidelines, introduction and implementation of new subjects/courses, feedback methods, general office practices, academic and co-curricular activities etc. These practices help in creating conducive environment in the institute.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/?page_id=486">https://gcnahan.in/?page_id=486</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

**C. Any 2 of the above**

**Internal Quality Assurance Cell (IQAC);  
Feedback collected, analyzed and used for  
improvements Collaborative quality  
initiatives with other institution(s)  
Participation in NIRF any other quality audit  
recognized by state, national or international  
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/1LFoATgLMYvUboZ36-4GqdkDwpBDkcnuj/view">https://drive.google.com/file/d/1LFoATgLMYvUboZ36-4GqdkDwpBDkcnuj/view</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The following were the measures initiated by our institution for the promotion of gender equity during the year:

1. Constitution of Women Development Cell Committee.
2. Guest lecture by Dr. Neena Sablok on women health and hygiene on 6th march, 2021 in collaboration with Rotary Nahan Sirmour Hills.
3. We have a girls' Common Rooms.
4. For the safety of the girl students CCTV cameras have been installed at various places in the college.
5. Sanitary Napkin Vending machine and incinerators have been installed in the girls' wash rooms in the college and girls' hostel and they are properly maintained and are used by the girls.
6. An internal complaint committee under the sexual harassment of women at work place (Prevention, Prohibition and redressal ACT 2013. has been framed on 5th March, 2021.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://qcnahan.in/?page_id=3625">https://qcnahan.in/?page_id=3625</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Biodegradable and non-biodegradable wastes are collected separately in green- and blue-colored dustbins respectively. The non-biodegradable waste is collected by the Municipality and biodegradable waste is used in the vermicomposting pit and the compost so produced is used for the plants in the campus.

The unused plastic bottles if any in the campus, are collected and used to make pots for plants and some bottles have been used to make a plastic wall in the link road to the college. There is a provision of solid/liquid and E-waste management where the staff and students follow the principle of 3R's reduce reuse and recycle. There is no hazardous chemical or radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>C. Any 2 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>A. Any 4 or All of the above</b>
<ol style="list-style-type: none"> <li>1. Restricted entry of automobiles</li> <li>2. Use of bicycles/ Battery-powered vehicles</li> <li>3. Pedestrian-friendly pathways</li> <li>4. Ban on use of plastic</li> <li>5. Landscaping</li> </ol>	

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>C. Any 2 of the above</b>
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**following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution makes all efforts in providing an inclusive**



environment by organizing various extracurricular activities through the clubs and societies and ensuring participation of the students in these activities. In the session 2020-21 various such activities were organized in both the online and offline mode. The students participated in NSS, Rover & Ranger Camps where working with community is an essential element. Various cultural programmes are organized by the clubs and societies in which this year the concept of Ek Bharat Shreshtha Bharat was incorporated. Selected students participated in the National Level EBSB Campaign under the theme Unity in Diversity. In the cultural programs, students are motivated to present the culture of different states through regional dances/songs/group songs etc. Students from different socio-economic backgrounds are given a chance to participate in various academic and Co-Curricular activities and those who excel in any kind of activity are felicitated. This generates a healthy competitive spirit amongst the students. The students in special NSS camps perform their activities in groups and each group is assigned a specific task. In this manner they learn to work in harmony with each other and it also generates a sense of tolerance in them. The activities of NCC infuse a feeling of oneness amongst the cadets and despite all differences of their backgrounds they consider themselves as one unit.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students participate in various value based competitions organized by NCC, NSS, R&R and other clubs and societies of the college during this session most of the activities were carried in online mode which included teachers' day celebration, awareness campaigns to fight against corona, competitions based on constitution day, training programmes for students and faculty regarding HIV /AIDS, and participation of students in various activities/ competitions like Nasha Nivarann and Personal Hygiene etc. The cadets of NCC participated in one month long online competitions based on the theme of constitution day.

The Principal of the college Dr D.K Bharadwaj was appointed the

Chairman of the task force constituted for the implementation of NEP 2020 and a series of lectures were organised in the college to enlighten the members of the staff on NEP 2020 in which Dr Veena Rathore Principal Govt College Paonta Sahib HP ,delivered the lecture on 24 September 2020 in offline mode and Dr Saloni Sood on 1st October 2020.

A webinar on the same topic NEP 2020 was also organised on 15 October 2020 in which faculty members from different colleges participated .

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://gcnahan.in/?page_id=534">https://gcnahan.in/?page_id=534</a> , <a href="https://gcnahan.in/wp-content/uploads/2021/07/Red-ribbon-club-activities-2020-2021.pdf">https://gcnahan.in/wp-content/uploads/2021/07/Red-ribbon-club-activities-2020-2021.pdf</a>
Any other relevant information	<a href="https://gcnahan.in/?page_id=2913">https://gcnahan.in/?page_id=2913</a> , <a href="https://gcnahan.in/?page_id=2735">https://gcnahan.in/?page_id=2735</a> . <a href="https://gcnahan.in/wp-content/uploads/2021/07/Report-on-NEP-2020-related-activities-organized-in-college-in-2020-21.pdf">https://gcnahan.in/wp-content/uploads/2021/07/Report-on-NEP-2020-related-activities-organized-in-college-in-2020-21.pdf</a> , <a href="https://gcnahan.in/wp-content/uploads/2021/07/Report-of-Webinar-on-NEP.pdf">https://gcnahan.in/wp-content/uploads/2021/07/Report-of-Webinar-on-NEP.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Students of the college actively participate in various National, International Days, events and festivals organized by NSS, NCC, R&R ,Red Ribbon Club & Eco club of the college . During this session World Environment Day, Kargil Vijay Diwas, Independence Day, Teachers' day, Constitution Day, Bharat Scouts and Guide Foundation Day, NCC day, Flag day, AIDS day, were celebrated on online mode. One cadet Ajay pratap Singh participated in Republic day parade at Rajpath, New Delhi.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practicel

Enrichment of Social Progress Index (ESPI) of Students

#### Objectives:

The social progress index as an indicator of the quality of life

of the citizens and the communities is directly related to the happiness and well-being of the society in which they dwell. There are many researches in the field that show that the youth of the developing countries is lacking in soft skills, especially in social and promulgation skills, primarily because of the inability of our educational institutions to give priority to the development of personality and that the expertise in academics and technical know-how still holds the central stage. It is not a hidden fact that many students from the reputed institutes are not able to get suitable employment and that there are some others who find it even more difficult to retain the same in case they manage to get the same. The idea thus should be to make the students able to elevate their personality by partaking in a number of fruitful activities. In order to make them self-reliant and better humans, the prime aim of the institution is to open up a window through which a class of opportunities can be offered to the students. Undoubtedly, it not only enhances their confidence in dealing with the crunch situations but also prepare them for facing the complex challenges of life by enriching the social progress index of the nation.

#### The Context :

It is an irony that a majority of the students consider the co-curricular activities as a wastage of time. So, in order to inspire the students to come out of their shells for participating in such activities is a challenging task. Although, the information regarding such pursuits is given through prospectus, notices, college website, etc., yet many students hesitate to associate themselves with such activities.

#### The Practice:

The journey of the college at Nahan did start in 1954 in the name of Guru Ram Rai College and later it was taken over by the government in 1963. Since then, adequate emphasis had been given to sports and extra-curricular activities. As a result, a number of International and National sports persons were produced by the institution over the period of time. Upholding the tradition, the college provided a number of activities to the students in different fields through National Service Scheme (NSS), National Cadet Corps (NCC- Boys & Girls) ,Women Development Cell ,Red Ribbon Club; Career Guidance Cell; Placement Cell, Eco Club, All Subject Associations; Rangers and Rovers (R&R); College Magazine 'Patal' and Wall Magazine, etc. The students are motivated and

encouraged to participate in these non-academic activities in order to boost their personality and intellect. Students are also nominated as office bearers and executive members of various societies and clubs. It results in active involvement of students in various pursuits. To be precise, for the last five decades, students of the college have been bringing laurels to the institution in almost every activity organized at all levels. Since the college had got many laurels in all most all fields of activity, it is proudly mentioned that the institution is a parameter to the enrichment of SPI.

#### Evidence of Success

Successes in the field of co-curricular activities in the session 2020-21 are enumerated as follows:

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- 1. Students participated in different co-curricular activities organized by NCC, NSS, R &R, associations, clubs and societies during 2020-21.
- 2. World Environment Day was celebrated in online mode and all the members of various clubs and societies participated in it.
- 3. NCC Cadets along with their families participated in the Fit India Movement Campaign on 21/6/2020 through online mode.
- 4. All cadets of NCC Unit participated in various competitions related to Kargil Vijay Diwas on 26 7/2020 in online mode.
- 5. Two peer leaders and Incharge Red Ribbon club attended the offline Training Programme on HIV/AIDS on 24/2/2021.
- 6. Students participated in the Poster making competition on the theme: Ending the HIV/AIDS Epidemic: Resilience and Impact on 1/4/2021.
- 7. Cadets of NCC participated in online training programme on DIKSHA Platform on 24/4/2021.
- 8. Cadets of NCC participated in various competitions organised on the theme of Constitution Day in online mode wef 13/11/2020 to 13/12/2020.
- 9. Students of Ranger and Rovers and NSS participated in the Cleanliness drives carried out in the college and outside the campus from time to time.
- 10. Students of the college participate actively in various camps, workshops and functions organized at the state and national level.



11. NCC Cadets participated in the CATC-1 and CATC-2 training programmes in which they were trained about B and C Certificate exams.

#### Attainments:

1. One student Vishal from R&R represented the Unit in state level "Udaan" project from 2/6/2002 to 30/6/2020.
2. One Rover represented the Unit in the Webinar on "Better World" from 5/8/2020 to 8/8/2020 and 17/8/2020 to 20/8/2020.
3. Four cadets of NCC ,Ruchika,Anjali,Snehil and Naman represented HP in the EK BHARAT SHRESHTHA BHARAT ABHIYAAN wef 21/9/2020 TO 26/9/2020
4. The team of two students Nisha AND Rahul secured first position in Distt Level Quiz Competition on HIV AIDS on 13/10/2020 organised by HPSACS through online mode.
5. 01 Cadet Manoj secured first position in the EBSB Essay writing competition held on 5/4/2021
6. Two rangers represented the unit in Online programme on Fight Against Corona 2.0 wef 20/5/2021 to 22/7/2021 and one NCC Cadet Tushar represented the Unit in the NCC and Awareness Campaign to fight against Corona on 15/5/2021.
7. Two cadets represented the UNIT in EBSB Campaign Unity in Diversity organized by Gujarat and Chandigarh Directorate of NCC wef 12/4/2021 to 17/4/2021
8. NCC Cadet Alisha participated in National Level EBSB Campaign on 25/01/2021.

#### Brilliance

1. Cadet Ajay Pratap Singh participated in RD Parade at RAJPATH on 26/1/2021 in Delhi.
2. Felicitation of two students Sonam Chauhan and Baburam with Merit Scholarship of 50000/ each sponsored by Dr. Suresh Joshi on 01/12/2020.
3. Felicitation of NCC Cadets by Brigadier Rajiv Thakur for their social work during Covid 19 pandemic lockdown on 8/1/2021
4. Felicitation of NCC Cadets on Gandhi Jyanti 2/10/2020 by Distt Administration for their work during Covid 19 Pandemic Lockdown.
5. In the Placement drive for students ,15 students got selected in Competent Synergies from Mohali.

## Practice 2

Title: Adopting and Advocating Clean - Green way of life

### Objectives:

With the following objectives in mind, a process to create awareness among the students about the new style of healthy and clean -green way of living has been initiated.

1. To create clean and eco-friendly campus and develop a sense of SWACHHTA in all the stakeholders.
2. To provide clean drinking water, sanitization facilities, clean toilets, an efficient and eco-friendly waste management system.
3. To spread the message of cleanliness and environmental consciousness among the members of the community by new and innovative work design and models.
4. To become a tool in the effective implementation of the Governmental schemes related to the environmental issues.

The intended rationale was to create a sustainable set up in the college where every stakeholder is self- motivated to use the resources judiciously. Conscious efforts are the need of the day and are required to be put in for better environmental blessings.

### The Context:

Swachh Bharat was not only the dream of Mahatma Gandhi, the father of the nation, but of the present Govt. of India too. For ensuring hygiene and better waste management across the nation, a "Swachh Bharat Mission" was launched by the Govt. of India. Similarly green India is a national mission of National Action Plan on Climate Change. Definitely, every individual and institution of India has to work whole heartedly towards realizing these missions. Moreover, clean and green surrounding is an essential requisition of healthy life. The level of cleanliness has direct impact on the level of learning as well. It goes without saying that clean drinking water, clean working toilets and well maintained and green campuses motivate the students and the faculty to spend significant time in the institute for better outcome. Speaking historically, the township of Nahana has a rich legacy in terms of beautiful Villa Round, water reservoirs namely Rani Taal, PakkaTalab, Ram Kundi, KalisthanTalab and their



associated temples and gardens; the Chowgan; and the Lytton memorial, the development and maintenance of these structures is indeed a challenge for all the inhabitants. The institute has taken up the lead for the cause and has been extending full support to the local bodies and the administration to help preserve the beautiful structures. Moreover, since the college has recently been shifted to its new campus in 2017, there was a lot of debris lying in and around the campus and as a result of activities of civil work, which still have been undergoing since then, the task of making the campus beautiful is incomplete and the stakeholders are being guided accordingly.

#### The Practice:

A lot of emphasis has been laid on the cleanliness and environmental consciousness in the Education policy of the country. The institute is committed to keep the campus, the town and overall environment of Nahan and the college, clean and green. Incredible importance has been given to the cleanliness to create a comfortable, hygienic and healthy environment in the college. Conscious efforts are made to keep air, water, soil and overall environment clean and healthy. Awareness on these issues have been achieved through appeals and messages pasted at different places (notice boards, website, common areas, around water coolers and toilets) and by the organization of lectures, quiz, poster making and slogan writing, essay writing, declamation contests, etc. The water purifiers have been installed to provide safe drinking water to the students and the staff. The plantation drives in and around the campus are regular feature of this institution as the main concern is of clean air, carbon neutrality and overall aesthetics. The college is also a part of campaign for plantation by Dist. Legal Authority and has also joined hands with NGOs and Forest Department to increase the forest cover in the region. Similarly weed and invasive plant eradication campaigns to eradicate obnoxious weeds like Parathenium, Ageratum, etc. are also held to remove unwanted plants and check their growth and spread in the campus as well as in nearby residential colonies and agricultural fields. The college is partner of District Administration in such movements.

Categorically, some special cleanliness drives were conducted in old college campus at Nahan town by different organs like NSS, NCC, ECO Club and this healthy practice has been upheld in the new campus as well. The students and the staff have created an example and saved a lot of Govt. money by resorting to such drives. Sufficient numbers of dustbins have been put up at different

floors. This simply put forwards the rare commitment of the college towards cleanliness. Students are periodically sensitized about importance of sanitation and hygiene. Sanitary Napkin vending machine and napkin incinerators have been installed for feminine convenience and hygiene in college and at the girls' hostel. Although, the college is getting cheap power supply in the form of hydroelectricity, it has endeavored to put up a solar power plant as well.

**Evidence of Success:**

1. Cleanliness drives by NSS, NCC, R&R from time to time in the college campus and also outside the campus.
2. Plantation drives in collaboration with Environment Society of Nahan in and around the campus.
3. Swachhta Pakhwara observed by various clubs and societies in which cleanliness of the college premises, removal of weeds around the campus is carried out.
4. Due to use of electricity generated by solar power our dependence on electricity generated through hydropower has gone down and hence it has led to the huge reduction in the electricity bill of the college.

File Description	Documents
Best practices in the Institutional website	<a href="https://gcnahan.in/?page_id=534">https://gcnahan.in/?page_id=534</a> , <a href="https://gcnahan.in/wp-content/uploads/2021/07/Red-ribbon-club-activities-2020-2021.pdf">https://gcnahan.in/wp-content/uploads/2021/07/Red-ribbon-club-activities-2020-2021.pdf</a>
Any other relevant information	<a href="https://gcnahan.in/?page_id=2913">https://gcnahan.in/?page_id=2913</a> , <a href="https://gcnahan.in/?page_id=2735">https://gcnahan.in/?page_id=2735</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In pursuit of its vision, priority and thrust on academic advancement in view of societal and human needs the college aims to bring a transformational change among the marginalised sections and remote areas through education. The unique location of the

College in transition zone between plains and higher Himalaya and salubrious climate of the area make it an ideal destination for students from different places. This institute is reaching out and accommodating all students who wish to pursue higher education. Following this tenet even in 2020-21 not even a single student was denied admission in the college so that every student could realize his/her dream of pursuing higher education. 2584 students were enrolled in the college in the year 2020 whereas 1318 girls and 1266 boys were admitted. Girls outnumbered boys hence which clearly shows that the college has been instrumental in empowering girls by imparting higher education. At times, due to lack of adequate resources or locational disadvantage or financial constraints students remain devoid of quality education so, remain unable to secure admission in other institutions. But we believe if they are given opportunities, resources and access to quality education they may become precious assets for the country and may bring huge social transformation in their areas.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### Plan of Action for next Academic year 2021-22

1. Development of Parking and sitting area for students .
2. Provision of temporary Badminton and Volleyball courts for improving the sports activities.
3. Maintenance and enhancement of green area.
4. Installation of generator set for emergency and unfavourable circumstances.
5. To lay stress on less paper work and more digital official work through official whatsapp groups, emails and students watsapp groups.
6. Development of separate area for staff in the canteen.
7. Interdisciplinary Lecture Series under the theme "Igniting the Young minds".