



DR.Y.S. PARMAR

GOVERNMENT PG COLLEGE NAHAN

DISTT. SIRMOUR HIMACHAL PRADESH

**SELF-ASSESSMENT REPORT
(2023-24)**

4.9

Prompt Response to Official Correspondence

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PROMPT RESPONSE TO OFFICIAL CORRESPONDENCE: Yes

The college operates on an annual cycle, with critical processes aligned to the academic calendar, including student assessments, admissions, scholarships, and teacher evaluations. To ensure seamless operations, prompt attention to official correspondence related to these processes is crucial within stipulated timeframes.

Furthermore, correspondence with university authorities and the Directorate of Higher Education encompasses vital aspects such as student affairs, teaching-learning processes, co-curricular and extra-curricular activity notices, academic regulations and policies, and compliance and reporting requirements. Efficient and timely communication is essential to meet regulatory requirements, ensure student satisfaction, support teaching excellence, and foster collaborative relationships with university and directorate officials.

Some samples of prompt response to official correspondence are given below:

Sr. No.	Date of Receiving	Date of Response
1	21/06/2023	30/06/2023
2	22/06/2023	25/06/2023
3	15/05/2023	17/05/2023
4	05/04/2023	06/04/2023
5	0308/2024	05/08/2024

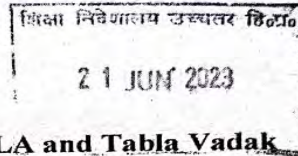
i. Received on 21/06/2023 - replied submitted on 30/06/2023

No. EDN-H(8)B(2)1/88-02-II-SLA Prom.
Directorate of Higher Education
Himachal Pradesh
Email: college_branch@rediffmail.com
Phone No. 0177-2653120, 2653575. Fax 0177-2812882

Dated; Shimla- 171001 the June, 2023

To

All The Principals,
Govt. Degree Colleges,
Himachal Pradesh.



Subject: - Establishment Report of JLA, SLA and Tabla Vadak

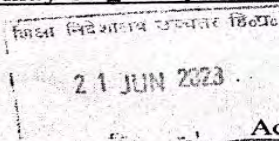
Sir,

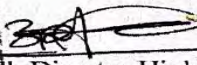
With reference to this Directorate letter of even number dated 09th May, 2023 on the subject cited above.

In this context, all the principals are being directed to provide the establishment report of JLA, SLA and Tabla Vadaks as the same is required on prescribed proforma. Therefore, you are requested to provide the same to this Directorate within a week positively.

In view of the above, it is directed that this information must reach in this Directorate within a week positively, so that further action could be taken accordingly.

This may be given personal attention.




Addl. Director Higher Education (C)
Himachal Pradesh.

DR. YS PARMAR GOVT. PG COLLEGE NAHAN

EST. 1963

www.gcnahan.in

gcnahan-hp@nic.in

01702-251107



GCN-15/2022. - 221

Date: 30 June 2023

To

The Director of Higher Education
Himachal Pradesh Shimla-01

Subject: Establishment Report of JLA, SLA and Tabla Vadak.

Sir,

In reference to your office letter no-EDN-H(8)B(2)1/88-02-II-SLA Prom. Dated 21-06-2023. On the subject cited above. Please find enclosed herewith the requisite information on prescribed format in r/o this college as under.

Encl: As Above.

Principal

Dr. Y.S. Parmar

o/e Dr. Yash Govt. P.G. College Nahan
Govt. P.G. College, Nahan

ii. Received on 22/06/2023- replied submitted on 25/06/2023

No. EDN-H(8)A(6)-Misc./2016(L)
Directorate of Higher Education (H.P.)
Email: dhe-sml-hp@gov.in, college_branch@rediffmail.com
Phone No. 0177-2653120, 2653575, Ext. 221 Fax: 0177-2812882.

Dated, Shimla-171001 the, 22 June, 2023

To

All the Principal (s),
Govt. Degree/Skt./GIA Colleges,
Himachal Pradesh.

Subject: -

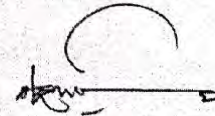
Regarding follow-up action on Hon'ble Chief Minister Budget
Speech for the year 2023-24 in r/o Higher Education Department.

In continuation to this office letter of even No. dated April, 2023 you are directed to provide the following information to this directorate through mail on college_branch@rediffmail.com (alongwith soft copy) within a week.

Sr. No.	Name of college	Date of Rozgar melas held in the academic year 2022-23.	Proposed Dates of Rozgar mela to be held during the Academic Year 2023-24	Name of company participated/will participate in Rozgar melas	No. of beneficiaries with detail of company and monthly salary/annual package

You are also directed to provide the information of establishment of career counseling cell in your college as desired vide this office letter No. EDN-H(8)A(1)Misc-Career Counseling Cell dated 18.06.2022.

This may be treated as most urgent.



(Dr. Amarjeet K. Sharma)
Director of Higher Education
Himachal Pradesh.
Ph. No- 0177-2652579



DR. YS PARMAR GOVT. PG COLLEGE NAHAN

EST.1963

www.gcnahan.in

gcnahan-hp@nic.in

01702-251107



GCN-15/2022. - 219

Date: 26 June 2023

To

The Director of Higher Education
Himachal Pradesh Shimla-01

Subject: Regarding follow up action on Hon'ble Chief Minister Budget Speech for the Year 2023-24 in r/o Higher Education Department.

Sir,

In reference to your office letter no- EDN-H(8)A(6)Misc./2016 (L) dated 22-06-2023 Please find enclosed herewith the requisite information on prescribed proforma in r/o this college.

It is for your information & further necessary action please.

Sr. No	Name of College	Date of Rozgar Mela held in the academic year 2022-23	Proposed Dates of Rozgar Mela to be held during the Academic Year 2023-24	Name of Company participated/will participate in Rozgar melas	No of beneficiaries with detail of Company and monthly salary/annual package
1.	Dr. Y.S. Parmar Govt. P.G. College Nahan, District Sirmour (HP)	---Nil---		---Nil---	Placements took place of our B.Voc Students other than Rozgar Mela. 03 Students placed in Gostops Holiday , New Delhi @ 14000 Rs. Per month salary. 01 student placed in Larisa Resort, Shimla@11000 Rs.per month salary. 02 students placed in Fortune Hotel, Khajiar@13000 Rs. Per month salary. Total= 6 students got placements
2.			29.11.2023 (Proposed)	Communication with Companies is in process.	-----

Y.S. Parmar
Principal 26/6/2023
Dr. Y.S. Parmar
Govt. P.G. College Nahan

iii. Received on 15/05/2023 - replied submitted on 17/05/2023

To

16/05
No. EDN-HE(15)RTI /2023-loose.
Directorate of Higher Education
Himachal Pradesh
Dated: Shimla-171001, the



All the Principals of Colleges,
Directors of Higher Education,
Himachal Pradesh.

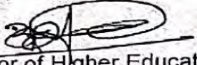
Subject: -

Regarding Information under Right to information Act, 2005.

Please find enclosed herewith a photo copy of U.O. No. EDN- HE(16) B (15) RTI-01/2023-24- (Case No. 61) Dated 3 May, 2023 received from the Public Information Officer (State) Directorate of Higher Education Himachal Pradesh to this branch, on the subject cited above.

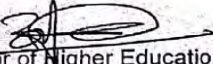
In this context, the principals/ DDOs of all the Govt. Colleges in Himachal Pradesh are directed to supply the information on point No. 01 to applicant under intimation to this Directorate.

Encls:-As above


Addl. Director of Higher Education (C)
Himachal Pradesh, Shimla-1.
May, 2023

Endst. No. Even Dated: Shimla-171001 the
Copy forwarded for information and necessary action to:-

1. The Public Information Officer (State) Directorate of Higher Education H.P. w.r.t. his U.O.No. EDN-HE (16) B (15) RTI-01/2023-24-(Case No.-61) dated 03-05-2023.
- ✓ 2. The In charge, IT Cell, Directorate of Higher Education, H.P. Shimla-I to upload on Departmental site.
3. Guard file.


Addl. Director of Higher Education (C)
Himachal Pradesh, Shimla-1.

सेवा मे,

Date: 7-May 2023

निदेशक उच्चतर शिक्षा
हिमाचल प्रदेश शिमला ।

विषय:-

पुस्तकाध्यक्ष कॉलेज संवर्ग के रिक्त पदों को भरने बारे।

महोदय जी,

आपके कार्यालय पत्र संख्या : डी.एन-एच (15) आर टी आई /2023- लूज
दिनांक 16 मई 2023 के अनुसार उपरोक्त विषय के सन्दर्भ में वांछित सूचना सम्बन्धित प्रपत्र पर
निम्न प्रकार से है:-

क्र० स०	महाविद्यालय, का नाम	पुस्तकाध्यक्ष / सहायक पुस्तकाध्यक्ष के पद स्वीकृत पद	भरे हुए	रिक्त पद	यदि रिक्त है तो उसकी तिथि दशायी जाये। साथ की महाविद्यालय में स्वीकृत पद के अधिसूचना की प्रप्ति संलग्न की जाये	
1	डॉ यशवंत सिंह परमार राजकीय महाविद्यालय नाहन, जिला सिरमौर (हि०प्र०)	पुस्तकाध्यक्ष	01	शून्य	01	31.01.2020 (श्रीमती सुनीता कश्यप की सेवानिवृति के पश्चात् से)
2	महाविद्यालय नाहन, जिला सिरमौर (हि०प्र०)	सहायक पुस्तकाध्यक्ष	01	01	शून्य	—

प्राचार्य,
राजकीय स्नातकोत्तर महाविद्यालय,
नाहन, जिला सिरमौर (हि०प्र०)
Dr. Yashwant Singh Parmar
Govt. P.G. College, Nahan

iv. Received on 05/04/2023 - replied submitted on 06/04/2023

Dr. Vikas Guleria (Drug Abuse)
& Mr. Rajdewender G. (Committee)

No. EDN-H(8)A(1)Misc.
Directorate of Higher Education
Himachal Pradesh.
Phone No. 0177-2653120, Fax : 0177-2812882

M
05/04/23

To Dated: Shimla - 171001, the, 4th April, 2023

All the Principal(s),
Govt. Degree/Pvt./Skt./GIA colleges,
Himachal Pradesh.



Subject:- Meeting of State Level Committee of Himachal Pradesh under Narco Coordinator Centre (NCORD) Mechanism in Hybrid mode-regd.

This is in continuation to this office letter No. EDN-HE(21)F(9)07/2023-Drug dated 14.02.2023 and 02.03.2023 on the subject cited above.

In this regard, you are directed to provide the information on the Google sheet (link given below) to this Directorate within two days so that the Government could be apprised accordingly.
https://docs.google.com/spreadsheets/d/1K6L1UigOFYtSAWZZ1YRO7cA0aj8_kh3iWwVaysAoe/rw/edit?usp=sharing

[Signature]
7/1/23
Jt. Director of Higher Edu.(C-II)
Himachal Pradesh
email-ID-dhe-sml-hp@gov.in
Ph. No. 0177-2656621
April, 2023

Endst. No. the Shimla Dated:

Copy for information to:-

1. The Secretary (Education) to the Govt. of Himachal Pradesh.
2. T.O. IT cell (Internal) with the directions to upload the same on the departmental website.
3. Guard File.

[Signature]
Jt. Director of Higher Edu.(C-II)
Himachal Pradesh

GCN-15/2022.

45

Date:- 06/04/2023

To

The Director of Higher Education (C-II)
Himachal Pradesh Shimla-01

Subject:- Meeting of State Level Committee of Himachal Pradesh Under Narco Coordinator Centre(NCORD) Mechanism in Hybrid mode-reg.

Sir

In reference to letter no- EDN-H(8)2020-21/Misc dated 04-04-2023, please find enclosed herewith the requisite information on prescribed format as given below:-

REGARDING E-PLEDGE						
S.No.	District	S.No.	College	No. of students took e-pledge	Counselling of students (Number)	Whether applied for NFCDA for funds, If not give reason
2	Sirmour	13	Nahan	2700	2000	Not Yet

Principal
Principal
Dr. Y.S. Parmar
Govt. P.G. College Nahan

v. Received on 03/08/2024- replied submitted on 05/08/2024

E.mail: dhe-sml-hp@gov.in

Phone No.0177-2653120, 2653575, Ext.221

No. EDN-H(8)A(1) /2023
Directorate of Higher Education
Himachal Pradesh

03 AUG 2024

Dated Shimla -171001 the

03-08-2024

To

All the Principals,
Government Colleges and Government Sanskrit Colleges
Himachal Pradesh


Subject:- Report on the staff working in the Colleges

^{letter} With reference to the Secretary (Education) to the Govt. of Himachal Pradesh bearing No. EDN-A-Kha(14)1/2021- dated 02-08-2024 on the subject cited above.

In this context, kindly supply the requisite information in respect of teaching & non-teaching staff of your College on the enclosed proformas, by 05-08-2024(11:00 AM), so that the same could be submitted to the Govt. well in time, in a court case.

It shall be given top most priority.

Encls.: As above.


Addl. Director Hr. Education
Himachal Pradesh



No-GCN-15/2023-539

Date: 05-Aug.2024

To

✓ The Director of Higher Education
Himachal Pradesh Shimla-01

Subject: -

Report on the staff working in the colleges

Sir,

In reference to your letter no- EDN-H(8)A(I)Misc- dated -
03-08-2024 on the subject cited above, please find enclosed herewith the requites
information on prescribed Performa in r/o this college.

Encl- Proforma Attached


Principal

Dr. Y.S. Parmar

Principal
Govt. P.G. College Nahan

Dr. Yashwant Singh Parmar
Govt. P.G. College, Nahan