



DR.Y.S. PARMAR

GOVERNMENT PG COLLEGE NAHAN

DISTT. SIRMOUR HIMACHAL PRADESH

**SELF-ASSESSMENT REPORT
(2023-24)**

4.7

*Regular Up-dation of Service
Books/Service Records*

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Regular Up-dation of Service Books/Service Records

The institution maintains meticulous records of employee service history through regular updates to service books. Annually, service books are updated to reflect employees' service history, leave records, and other relevant details, typically on the date of increment or anniversary date, as per institutional policy. Updates include promotions, transfers, leave balances, training, professional development, performance evaluations, and other service-related information. This ensures accurate record-keeping, efficient processing of benefits and promotions, compliance with policies and regulations, and smooth verification of employee credentials. The college ensures timely and accurate maintenance of service books, guaranteeing seamless management of employee data and institutional compliance.

1. Service book of Dr. Ravi Kant

1 पद का नाम व वेतन मान Name of the Post & Scale of Pay	2 मूल पद है या स्थापना और स्थायी है या अस्थायी है। Whether substantive of officiating & whether permanent or temporary	3 मूल पद नियुक्ति हो तो लिखें कि (1) मूल पद नियुक्ति या (2) क्या सेवा अनुच्छेद 371 के अंतर्गत की अनुसार पेशन के लिए गिनी जायेगी or (2) whether service counts for pension under Act 371 C.S.R.	4 मूल पद में वेतन Pay in substantive	5 स्थानापन होने का अतिरिक्त सापन Additional pay for officiating	6 वेतन शब्द के अन्तर्गत अन्य परिलिखित Other emoluments falling under the term 'Pay'
from bridge -	Permanent	01.01.2016	68800/- Cell-7	Acad Level	"
		01.06.2016	70900/- Cell-8		"
		01.06.2017	73050/- Cell-9		"
		01.06.2018	75200/- Cell-10		"
		01.06.2019	77500/- Cell-11		"
		01.06.2020	79800/- Cell-12		"
		01.06.2021	82200/- Cell-13		"
		01.06.2022	84700/- Cell-14		"
		01.06.2023	87200/- Cell-15		"
		01.06.2024	89800/- Cell-16		"
		DNI - 01/06/2025			"
			Principal		
			Dr. Yashwant Singh Parmar		
			Govt. P.G. College Nahan		

अस्थायी सेवा के लिए अनुच्छेद 370 के अंतर्गत से संबंधित आवश्यक प्रमाण-पत्र अलिखित करने चाहिए।
* For temporary service necessary certificate with reference to Articles 370 C.S.R. should be recorded.

2. Service book of Sh. Sudesh

1 पद का नाम व वेतन मान Name of the Post & Scale of Pay	2 मूल पद है या स्थानापन और स्थायी है या अस्थायी है। Whether substantive of officiating & whether permanent or temporary	3 यदि स्थानापन हो तो लिखें कि (1) मूल पद नियुक्ति या (2) क्या सेवा अनुच्छेद 371 के अंतर्गत है अनुसार पेंशन के लिए गिनी जायेगी If officiating state (1) substantive appointment or (2) whether service counts for pension under Act 371 C.S.R.	4 मूल पद में वेतन Pay in substantive	5 स्थानापन होने का अतिरिक्त साधन Additional pay for officiating	वेतन शब्द के अन्तर्गत अन्य परिसंख्याएँ Other emoluments falling under the term 'Pay'
form page - -	Pay in sub	01/12/2015	21356 + 6000 = 27356/-		
		Factor upto 2.57 is 27356 x 2.57 = 70300/-			
		Pay fixed as per decided by Matrix			
	Pay in sub	01/01/2016	70900/- Cell-8, Acad Level		
		01/12/2016	73000/- Cell-9, - do		
		01/12/2017	75200/- Cell-10		
		01/12/2018	77500/- Cell-11		
		01/12/2019	79800/- Cell-12		
		02/07/2020	79900/- Cell-6 Acad Level		
		01/12/2020	82300/- Cell-7		
		01/12/2021	84800/- Cell-8		
		01/12/2022	87300/- Cell-9		
		01/12/2023	89900/- Cell-10		
		DNI - 01/12/2024			

Principal
Dr. Yashwant Singh Parmar
Govt. P.G. College, Nahan

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For temporary service necessary certificate with reference to Articles 370 C.S.R. should be recorded.

3. Service book of Dr. Sarita Bansal


1	2	3	4	5	6	7
Name of Post	Whether substantive or officiating and whether Permanent or Temporary	If officiating state or substantive appointment or (iii) Whether Service Counts for Pension Under Act 371 CSR	Pay in substantive Post	Additional Pay for Officiating	Other Emoluments Falling under the Pay	Date of Appointment
from Mr. Singh		Pay from 31/12/2015 = 29815 + 6000 = 29815/-				
		Factor applied 2.57 i.e. 29815 x 2.57 = 76624.55				
		Pay from 01-01-2016	77500/-	Cell-11	Acad. Level-10	
		01-07-2016	79800/-	Cell-12		
		01-07-2017	82200/-	Cell-13		
		01-07-2018	84700/-	Cell-14		
		01-07-2019	87200/-	Cell-15		
		01-07-2019	87200/-	Cell-9, Acad. Level-11, (Comp for award)		
		01-07-2020	89900/-	Cell-10		
		01-07-2021	92600/-	Cell-11		
		01-07-2022	95400/-	Cell-12		
		01-07-2023	98300/-	Cell-13		
		DNI- 01/07/2024				
One Post of APP (Jr. MC) at Gov. Mahan as key Scale of (P. 6890-205500) in Acad. Level-11	Sug.		101200/-	Cell-14	Acad. Level-11 = 01/24	

Principal
Dr. Yashwant Singh Pamar
Govt. P.G. College Nahan

Principal
G.C. Mahan

8	9
Signature of Government Servant	Signature & Designation of the head of the office or other attesting officer in attestation of Columns/tn R

4. Ms Lakshita Thakur

 1 पद का नाम व वेतनमान Name of post & Scale of pay	2 मूल पद पर है या स्थानापन और स्थायी है या अस्थायी है Whether substantive or officiating & whether permanent or temporary	3 यदि स्थानापन हो तो लिखें कि (1) मूल पद नियुक्ति या (2) क्या सेवा अनुच्छेद 371 के.से.नि. के अनुसार पेंशन के लिये गिनी जायेगी If officiating state [1] Substantive appointment or [2] whether service counts for pension under Act 371 C. S. R.	4 मूल पद में वेतन Pay in substantive	5 स्थानापन होने के अतिरिक्त साधन Additional pay for officiating	6 वेतन शब्द के अन्तर्गत अन्य परिलब्धियां Other emoluments falling under the term 'pay'	7 नियुक्ति की तारीख Date of appointment																												
One Post of Asst Prof. (Sociology) in the pay Scale of Rs (57700-18240) in Acad. Level 10 (VSC) GC Nahan (Ans)		यदि स्थानापन हो तो लिखें कि (1) मूल पद नियुक्ति या (2) क्या सेवा अनुच्छेद 371 के.से.नि. के अनुसार पेंशन के लिये गिनी जायेगी If officiating state [1] Substantive appointment or [2] whether service counts for pension under Act 371 C. S. R.	मूल पद में वेतन Pay in substantive	स्थानापन होने के अतिरिक्त साधन Additional pay for officiating	वेतन शब्द के अन्तर्गत अन्य परिलब्धियां Other emoluments falling under the term 'pay'	नियुक्ति की तारीख Date of appointment																												
<p>Consequent upon re-fixation of pay in pursuance to the decision of 18/03/2024 passed by the Hon'ble High Court in CWP No 2014/2024 - titled as Ms. Anjan Kaur v. State of HP and subsequent speaking order passed by the Secretary (Edu) to the Govt. HP Slmbrs-2, conveyed vide DE HP Slmbrs-1 letter No: EDN-H(R)E(3)-2203/2019 dt 10/09/2024, the petitioner of this Court case is hereby allowed annual increments in reference to her 1st Appn on contract basis on the analogy of Hon'ble High Court decision rendered in cases of Taj Mohammad v. State of HP and Arun Kumar v. State of HP, along with consequential benefits after their regularization, subject to legal remedy available to the Deptt/ State Govt. Hence, the pay of incumbent is hereby revised w.e.f 29/09/2018 as follows:-</p> <table border="1" data-bbox="738 1260 1437 1732"> <tr> <td>29-09-2018</td> <td>57700/-</td> <td>Cell-1</td> <td>Acad level 10</td> </tr> <tr> <td>01-09-2019</td> <td>59400/-</td> <td>Cell-2</td> <td>"</td> </tr> <tr> <td>01-09-2020</td> <td>61200/-</td> <td>Cell-3</td> <td>"</td> </tr> <tr> <td>01-09-2021</td> <td>63000/-</td> <td>Cell-4</td> <td>"</td> </tr> <tr> <td>01-09-2022</td> <td>64900/-</td> <td>Cell-5</td> <td>"</td> </tr> <tr> <td>01-09-2023</td> <td>66800/-</td> <td>Cell-6</td> <td>"</td> </tr> <tr> <td>01-09-2024</td> <td>68800/-</td> <td>Cell-7</td> <td>"</td> </tr> </table> <p style="text-align: right;">DN/01/09/2025</p> <p style="text-align: right;">Principal Dr. Yashwant Singh Parmar Govt. P.G. College, Nahan</p>							29-09-2018	57700/-	Cell-1	Acad level 10	01-09-2019	59400/-	Cell-2	"	01-09-2020	61200/-	Cell-3	"	01-09-2021	63000/-	Cell-4	"	01-09-2022	64900/-	Cell-5	"	01-09-2023	66800/-	Cell-6	"	01-09-2024	68800/-	Cell-7	"
29-09-2018	57700/-	Cell-1	Acad level 10																															
01-09-2019	59400/-	Cell-2	"																															
01-09-2020	61200/-	Cell-3	"																															
01-09-2021	63000/-	Cell-4	"																															
01-09-2022	64900/-	Cell-5	"																															
01-09-2023	66800/-	Cell-6	"																															
01-09-2024	68800/-	Cell-7	"																															
अस्थायी सेवा के लिए अनुच्छेद 370 के. से. नि. से सम्बन्धित आवश्यक प्रमाण-पत्र आलेखित करने चाहिये। For temporary service, necessary certificate with reference to Article 370 C.S.R. should be recorded.																																		

6. Ms. Bhumika

1	2	3	4	5	6	7
Name of Post	Whether substantive or officiating and whether permanent or Temporary	If officiating State or substantive appointment or (ii) Whether Service Courts for Pension Under Act: 371 CSR	Pay in substantive Post	Additional Pay for Officiating	Other Emoluments Falling under the pay	Date of Appointment
One Post of Asst. (Comp. Appl.)	Conceptual upon the notification of pay in permanent to be decision dt. 18/09/2019 passed by the Hon'ble High Court in case No. 2014/2014 - titled as Ms. Anjan Kaur vs. State of AP and further speaking order passed by the Secretary (Edu.) to the Govt. of AP dt. 18/09/2019 conveyed vide D.O. No. 13. EON-11(8)E (3)-22-03/2019 dt. 10/09/2019, the petitioner of this Court case is hereby allowed annual increments with reference to her 1st. Appnt. on contracts basis on the analogy of decision rendered in cases of Taj Mohammad & ors. vs. State of AP and Anurag Kumar vs. State, along with consequential benefits after her regularization, subject to the legal remedy available with the Deptt./Govt. of AP. and hence, the pay of incumbent is hereby revised & revised w.e.f. 08/10/2018 with D.O. as on 01/10/19 as hereunder:-					
			08/10/2018	57700/- Cell 1	Acad. Level 10	
			01/10/2019	59400/- Cell 2		
			01/10/2020	61200/- Cell 3		
			01/10/2021	63000/- Cell-4		
			01/10/2022	64900/- Cell-5		
			01/10/2023	66800/- Cell-6		
			D.O. - 01/10/2024			

Principal
Dr. Yashwanth Singh Parmar
Govt. P.G. College, Nawan

UNDERTAKING

I, Bhumika
(Smr.), is hereby
and against the in
ars so paid to me for
department in lump-
said amount from

Intersigned

Principal Govt. P.G. College, Nawan, District Sirmour