



DR.Y.S. PARMAR

GOVERNMENT PG COLLEGE NAHAN

DISTT. SIRMOUR HIMACHAL PRADESH

**SELF-ASSESSMENT REPORT
(2023-24)**

4.4

Grievance Redressal of Students and Employees

Contents

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Grievance Redressal of Students and Employees

The institution prioritizes student concerns, ensuring prompt resolution through a well-established grievance redressal system. A dedicated clerk serves as the Dealing Assistant for university and admissions-related matters, resolving issues within seven days of receipt, including university examinations, admissions, Degree/Marksheets (DMCs), and other academic concerns. To further address student grievances, the institution has constituted committees such as Grievance Redressal (Academic) and Internal Complaint Cell, which work efficiently to resolve issues at the mentor or faculty level. Additionally, suggestion boxes and complaint boxes have been strategically installed across the college campus, providing students with a confidential and accessible platform to share their feedback and concerns. These boxes are regularly monitored and reviewed by the administration, ensuring timely action and follow-up. This student-centric approach enables prompt resolution, enhances student satisfaction, reduces grievances, and fosters a supportive academic environment, demonstrating the institution's commitment to its students' well-being and success.

i. The grievances of the students were addressed within seven days

Mr. Anjana, to
do needful,
20/10/23

The Principal
P.P.L.C.
Mahan.

Subject :- Request for Green Memo. [ICDBOL.]

Sir
With due Respect, I Vandana Atri did my
Graduation from ICDBOL. Batch. 2015 - 2018.
My Result is not Cleared. Sub. BA/HISTOSIO
5th Sem. I Requested you to please issue
my Green Memo of appeared Exam. Nov.
2018. I shall be thankful you for
this.

Thanks.
Vandana Atri.
Exam Roll. NO. 1215 YXX 330003
Uni. Roll. - "
Req. No : 15-ccb-1883.
Batch. - 2015-2018.
Date :- 20/10/2023.
Candidate. Signature :- VANDANA ATRI

Serial Number:0000954055

Exam Roll Number:1215YXYX330003

Himachal Pradesh University

Gyan Path, Summer Hill, Shimla, H.P. 171005

Grade Card

Name of Examination (Class): BA (Political Science)

Candidate's Name: VANDANA ATTRI Date of Birth: 11-04-1995

Father's Name: JAGAT RAM Mother's Name: SAROJ BALA

Semester: 5

College: ICDEOL

Exam Centre Name: Govt.College Nahar(SR01)

Registration Number: 15-cob-1683

Exam Year and Month: Nov 2018 Capacity: ICDEOL

Date of Result Declaration: 03 May 2019



Vandana Attri

Candidate's Signature

Grade Details (with paper name and paper code)					
No.	Paper Code	Paper Name	Category	Credits	Grade
1	BAPOL0510	Modern Indian Political Thought	Major	4	B
2	BAPOL0511	Constitution, Government and Politics of USA & China	Major	4	O
3	BAPOL0512	Western Political Thought-I	Major	4	C
4	BA HINDI 0510	Swatantryottar Hindi Kavita	Minor	4	A++
5	BA/HIST0510	Modern and Contemporary World History II -1919-1992 or Issues In World History-II (The Twentieth Century)	Minor	4	***
6	BA/BSC/BCOM/01/02/03/ENVSC	Environmental Studies	Compulsory	3	P
Total Credits				20	

Semester Grade Point Average (SGPA): Cumulative Grade Point Average (CGPA): Semester Grade:



[Signature]

Controller of Examinations

Checked by AR Examinations-I Branch Himachal Pradesh.

Grade card printed: 20-10-2023 13:49:47

Explanation of Grades

Grade Category	Grade Points	Letter Grade
I	10.0	S+
II	9.5	S
III	9.0	O++
IV	8.5	O+
V	8.0	O
VI	7.5	A++
VII	7.0	A+
VIII	6.5	A
IX	6.0	B+
X	5.5	B
XI	5.0	C
XII	4.5	F
XIII	4.0	I
XIV	Incomplete	P
XV	Audit Pass	P
XVI	Audit Fail	X

For detailed information regarding grading please refer to the CBCS draft on Himachal Pradesh University website.

* in Grade implies following:

** : Internal Assessment marks for the course not entered

*** : Term End marks for the course not entered

**** : Both Internal Assessment and Term End marks for the course not entered

In case of any discrepancy in grades / SGPA the Cumulative Grade Card (DMC) provided at completion of course by the University will be considered final.

Processed by Computer Centre Examination Wing Himachal Pradesh University.

D/A ^{MA}

To
The Principal
G.P.G. College
Nahan

Subject :- An Application for green memo. / A235 letter

With due respects, I am a student of your college. I would like to inform you that the result of B.A. 2nd year were declared on 29/08/23. But unfortunately, my result is not uploaded on the portal for one subject (English compulsory, Code-ENGCE201) due to which I am unable to see my score.

And I gave the exam on session April 2023 for this subject [English compulsory, Code-ENGCE201].

It is becoming a matter of concern for me and I request you to kindly look into the matter. I look forward to your quick response. I shall be highly obliged.

Thanking you.
Name - Ravina Devi.
University roll no. - 1910630398.

21232100112112

Exam Roll Number : 1210630398

Himachal Pradesh University
NAAC Accredited 'A' Grade University
Grade Card



Name of Examination: BA
 Candidate's Name: RAVINA DEVI
 Father's Name: NEETA RAM
 Mother Name: LAXMI DEVI
 Registration Number: 21-NN-709
 College Name: Govt.College Nahan
 Exam Center Name: Govt.College Nahan
 Exam Month and Year: APRIL 2023

DegreeType: Passcourse
 Year: Second Year
 Exam Type: Fresh
 Capacity: REGULAR



Ravina

Candidate's Signature

Paper Detail

S.No	Paper Code	Paper Name	Category	CCA	TE	PR	GR	Total	CR	GP	CP (CR*GP)	GL	
1	EDN201CC	Psychological Bases of Education	Core Course	MO	22	23	-	0	-	0.0	0.0	F	
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
2	EDN202CC	Development of Education in India	Core Course	MO	22	27	-	0	49	6	5.0	30.0	C
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
3	HIST(A)203	History of India, c. 1206-1700	Core Course	MO	21	21	-	0	-	6	0.0	0.0	F
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
4	HIST(A)204	History of India, c. 1707-1950	Core Course	MO	21	26	-	0	47	6	5.0	30.0	C
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
5	ENG CE 201	English-2 Core English (Compulsory)	Core Compulsory	MO	18	-	-	0	-	6	0.0	0.0	**
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
6	HIND201	Anivarya Hindi (Rachna Purvi)	Core Compulsory	MO	21	36	-	0	57	6	6.0	36.0	B+
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
7	HIST(A)213	Historical Tourism	Skill Enhancement Course(SEC)	MO	20	32	-	0	52	4	5.5	22.0	B
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
8	HIST(A)215	An Introduction to Archaeology	Skill Enhancement Course(SEC)	MO	19	30	-	0	49	4	5.0	20.0	C
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
Total								800	44				

Grade Point Average(GPA) : - Cumulative Grade Point Average(CGPA) : - Annual Grade : -

Result: - Max Marks: - 800
 Total of First Year : - 384 Total Max Marks: - 1600
 Grand Total: - -

Date of Result Declaration: 28-August-2023
 Date of Result Settlement: -
 Verified by: A R Examination-I, Branch, Himachal Pradesh University
 Result Processed Date: 30-August-2023 02:48:00 AM
 Controller of Examinations

Candidate has to obtain 35% marks each in TE, CCA and 40% in Practical and 40% marks in aggregate to pass in a subject

Percent Marks	Grade Point	Letter Grade	Percent Marks	Grade Point	Letter Grade	Percent Marks	Grade Point	Letter Grade	Percent Marks	Grade Point	Letter Grade
95% and above	10.0	S+	75 to less than 80 % Marks	8.0	O	55 to less than 60% Marks	6.0	B+			
90 to less than 95% Marks	9.5	S	70 to less than 75% Marks	7.5	A++	50 to less than 55% Marks	5.5	B			
85 to less than 90% Marks	9.0	O++	65 to less than 70% Marks	7.0	A+	40 to less than 50% Marks	5.0	C			
80 to less than 85% Marks	8.5	O+	60 to less than 65% Marks	6.5	A	less than 40% Marks	0	F			

Abbreviations:

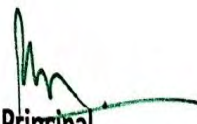
Term End Examination	TE	Grade Point	GP	Marks Obtained	M.O	Marks with Grace	M*
Continuous Comprehensive Assessment	CCA	Credit Point(Credit X Grade)	CP	Minimum Passing Marks	M.P.M	CCA not entered	*
Grade Letter	GL	Grace	GR	Maximum Marks	M.M	TE not entered	**
Practical	PR	Cancelled	CC	Re-appear Marks	M ^	Practical Marks not entered	#
Credit Earned	CR	Unfair Means Case	UMC/U	Reval Marks	M*		

In case of any discrepancy in grades, GPA, CGPA, the Cumulative Grade Card (CMC) provided at completion of Course by the University will be considered final
 *This is Computer generated, so does not require signature.

To Whom it may concerned

Certified that Ravina Devi D/o Sh Neeta Ram
Student BA 2nd Year under University Roll No 1210630398 of session April
2023 has not appeared in (ENG CE 201) (English -2 Core English Compulsory)
examination 17-04-2023 in this examination centre.

Dated:-04-09-2023


Principal
Govt. P.G. College Nahan
Dr. Ashwani Singh Parmar
Govt. P.G. College, Nahan

21232100112112

Exam Roll Number :1210630398

Himachal Pradesh University
NAAC Accredited 'A' Grade University
Grade Card



Name of Examination: BA
Candidate's Name: RAVINA DEVI
Father's Name: NEETA RAM
Mother Name: LAXMI DEVI
Registration Number: 21-NN-709
College Name: Govt.College Nahau
Exam Center Name: Govt.College Nahau
Exam Month and Year: APRIL 2023

Degree Type: Passcourse
Year: Second Year
Exam Type: Fresh
Capacity: REGULAR



Ravina

Candidate's Signature

Paper Detail

S.No	Paper Code	Paper Name	Category	CCA	TE	PR	GR	Total	CR	GP	CP (CR*GP)	GL	
1	EDN201CC	Psychological Bases of Education	Core Course	MO	22	23	-	0	-	0.0	0.0	F	
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
2	EDN202CC	Development of Education in India	Core Course	MO	22	27	-	0	49	6	5.0	30.0	C
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
3	HIST(A)203	History of India, c. 1206-1700	Core Course	MO	21	24	-	0	-	6	0.0	0.0	F
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
4	HIST(A)204	History of India, c. 1707-1950	Core Course	MO	21	26	-	0	47	6	5.0	30.0	C
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
5	ENG CE 201	English-2 Core English (Compulsory)	Core Compulsory	MO	18	-	-	0	-	6	0.0	0.0	**
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
6	HIND201	Anivarya Hindi (Rachna Pur)	Core Compulsory	MO	21	36	-	0	57	6	6.0	36.0	B+
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
7	HIST(A)213	Historical Tourism	Skill Enhancement Course(SEC)	MO	20	32	-	0	52	4	5.5	22.0	B
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
8	HIST(A)215	An Introduction to Archaeology	Skill Enhancement Course(SEC)	MO	19	30	-	0	49	4	5.0	20.0	C
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
Total													
Grade Point Average(GPA) : -				Cumulative Grade Point Average(CGPA) : -				Annual Grade : -					

Result:
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Grand Total : - -
Date of Result Declaration: 28-August-2023
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90 to less than 95% Marks	9.5	S	70 to less than 75% Marks	7.5	A++	50 to less than 55% Marks	5.5	B			
85 to less than 90% Marks	9.0	O++	65 to less than 70% Marks	7.0	A+	40 to less than 50% Marks	5.0	C			
80 to less than 85% Marks	8.5	O+	60 to less than 65% Marks	6.5	A	less than 40% Marks	0	F			

Abbreviations:

Term End Examination	TE	Grade Point	GP	Marks Obtained	M.O	Marks with Grace	M*
Continuous Comprehensive Assessment	CCA	Credit Point/(Credit X Grade)	CP	Minimum Passing Marks	M.P.M	CCA not entered	*
Grade Letter	GL	Grace	GR	Maximum Marks	M.M	TE not entered	**
Practical	PR	Cancelled	CC	Re-appear Marks	M^	Practical Marks not entered	#
Credit Earned	CR	Unfair Means Case	UMC/U	Reval Marks	M^		

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DATE
D/A

To
The Principal
G.P.G. College
Nahan

Subject: - An Application for green memo. / ABS letter

With due respects, I am a student of your college. I would like to inform you that the result of B.A. 2nd year were declared on 29/08/23. But unfortunately, my result is not uploaded on the portal for one subject (English compulsory, Code-EN6CE201) due to which I am unable to see my score.

And I gave the exam on session April 2023 for this subject [English compulsory, Code-EN6CE201].

It is becoming a matter of concern for me and I request you to kindly look into the matter. I look forward to your quick response. I shall be highly obliged.

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University roll no. - 1910630398.

To Whom it may concerned

Certified that Ravina Devi D/o Sh Neeta Ram
student BA 2nd Year under University Roll No 1210630398 of session April
2023 has not appeared in (ENG CE 201) (English -2 Core English Compulsory)
examination 17-04-2023 in this examination centre.

Dated:-04-09-2023

Principal
Dr. Govt. P.G. College, Nahana
Govt. P.G. College, Nahana

D/A for my
M.O.
2023

महोदय,
राजस्थान राज्यात्मक मद्यनिषेधक
नाहन.

विषय - Theory के मास्के अपडेट कराने हेतु प्रार्थना पत्र.

महोदय जी,
मिसेवन इस प्रकार है कि मेरे पॉलिटेक्निक सॉरिस विषय
Introduction to International Relations (POLIS-202) में Theory के
मास्के Update नहीं हुए हैं अतः आखिरी मेरा विनम्र मिसेवन है
कि आप मेरे Green Card + Green Memo को University
को Email करके जो अनुमति दें ताकि मेरे Marks Update
हो सकें।

धन्यवाद सहित
आपकी आज्ञाकारी छात्रा
Kulru
कोमल रानी
कक्षा - BA 3rd year
कक्षा रोल नं. - 21506243
University Roll no - 1210630195

2100100339

Exam Roll Number :1210630195

Himachal Pradesh University
NAAC Accredited 'A' Grade University
Grade Card



Registration: BA
 Name: KOMAL RANI
 DegreeType: Passcourse
 Year: Second Year
 Name: SANJAY KUMAR
 Exam Type: Fresh
 Name: MAMTA DEVI
 Capacity: REGULAR
 Registration Number: 21-NN-904
 College Name: Govt.College Nahau
 Exam Center Name: Govt.College Nahau
 Exam Month and Year: APRIL 2023



Komal Rani
Candidate's Signature

Paper Detail

S.No	Paper Code	Paper Name	Category	CCA	TE	PR	GR	Total	CR	GP	CP (CR*GP)	GL	
1	HIST(A)203	History of India, c. 1206-1707	Core Course	MO	19	56	-	0	75	6	8.0	48.0	O
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
2	HIST(A)204	History of India, c. 1707-1950	Core Course	MO	21	58	-	0	79	6	8.0	48.0	O
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
3	POLS 201	Comparative Government & Politics	Core Course	MO	19	46	-	0	65	6	7.0	42.0	A+
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
4	POLS 202	Introduction to International Relations	Core Course	MO	19	-	-	0	-	6	0.0	0.0	**
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
5	ENG CE 201	English-2 Core English (Compulsory)	Core Compulsory	MO	18	44	-	0	62	6	6.5	39.0	A
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
6	HIND201	Anivarya Hindi 'Rachna Punj'	Core Compulsory	MO	20	42	-	0	62	6	6.5	39.0	A
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
7	HIST(A)213	Historical Tourism	Skill Enhancement Course(SEC)	MO	16	47	-	0	63	4	6.5	26.0	A
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
8	HIST(A)215	An Introduction to Archaeology	Skill Enhancement Course(SEC)	MO	18	28	-	0	46	4	5.0	20.0	C
				M.P.M	11	25	-	-	40				
				M.M	30	70	-	-	100				
Total										44			

Grade Point Average(GPA) : - Cumulative Grade Point Average(CGPA) : - Annual Grade : -

Result: Max Marks: - 800

Total of First Year : - 497 Total Max Marks: - 1600

Grand Total: - -

Date of Result Declaration: 28-August-2023

Date of Result Settlement: A R Examination-I, Branch, Himachal Pradesh University

Verified by: Result Processed Date: 29-August-2023 04:26:17 AM

Rajni
Controller of Examinations

Candidate has to obtain 35% marks each in TE, CCA and 40% in Practical and 40% marks in aggregate to pass in a subject

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90 to less than 95% Marks	9.5	S	70 to less than 75% Marks	7.5	A++	50 to less than 55% Marks	5.5	B			
85 to less than 90% Marks	9.0	O++	65 to less than 70% Marks	7.0	A+	40 to less than 50% Marks	5.0	C			
80 to less than 85% Marks	8.5	O+	60 to less than 65% Marks	6.5	A	less than 40% Marks	0	F			

Abbreviations:

Term End Examination	TE	Grade Point	GP	Marks Obtained	M.O	Marks with Grace	M*
Continuous Comprehensive Assessment	CCA	Credit Point/(Credit X Grade)	CP	Minimum Passing Marks	M.P.M	CCA not entered	*
Grade Letter	GL	Grade	GR	Maximum Marks	M.M	TE not entered	**
Practical	PR	Cancelled	CC	Re-appear Marks	M ^	Practical Marks not entered	#
Credit Earned	CR	Unfair Means Case	UMC/U	Reval Marks	M*		

In case of any discrepancy in grades, GPA, CGPA, the Cumulative Grade Card (CMC) provided at completion of Course by the University will be considered final

*This is Computer generated, so does not require signature.

ii. Internal Committee

The internal committee is formed every year to address all the teachers and student related issues.

DR. Y. S. PARMAR, GOVT. P. G. COLLEGE, NAHAN

Time Table Committee

Science

- 1 Dr. Rajesh Trehan (Convener)
- 2 Dr. Anoop Kumar

Arts

- 1 Dr. Rajan Kaushal (Convener)
- 2 Dr. Ved Prakash
- 3 Dr. Pravesh

Commerce

- 1 Dr. Ravi Kant Sharma

Sports Committee

- 1 Dr. Uttama Pandey (Convener)
- 2 Dr. Vikas Kumar Guleria
- 3 Prof. Devender
- 4 Dr. Zafar Ali
- 5 Prof. Manoj
- 6 Prof. Vinod
- 7 Prof. Lakshita
- 8 Sh. Balbir Singh (Jr. Asstt.)

Women Development Cell

- 1 Dr. Uttama Pandey (Convener)
- 2 Prof. Priyanka Randhava
- 3 Dr. Yashpal Singh
- 4 Dr. Saloni Sood
- 5 Prof. Navdeep Kaur Shah
- 6 Prof. Preeti
- 7 Dr. Pravesh
- 8 Prof. Lakshita Thakur
- 9 Smt. Archana Kumari (Comp. Op.)

Tour Organizing Committee

- 1 Dr. Sarita Bansal (Convener)
- 2 Prof. Sudesh Sharma
- 3 Prof. Monika
- 4 Dr. Zafar Ali
- 5 Dr. Vineet Kumar
- 6 Sh. Anil Kumar (LA)

Library Committee

- 1 Prof. Richa (Convener)
- 2 Dr. (Mrs.) Pankaj
- 3 Prof. Priyanka Randhava
- 4 Dr. Yashpal Singh
- 5 Prof. Manoj Kumar
- 6 Prof. Navdeep Kaur Shah
- 7 Prof. Preeti
- 8 Dr. Sarita Thakur
- 9 Smt. Nisha Devi (Asstt. Lib.)

Water Supply, Drinking and Rain Water Management Committee

- 1 Dr. Yashpal Singh (Convener)
- 2 Dr. Veena Tomar
- 3 Dr. Vineet
- 4 Dr. Pravesh Kumar
- 5 Prof. Dipika Sharma
- 6 Sh. Raj Devender Singh (Supdt)

Internal Committee

- 1 Prof. Priyanka Randhava - Presiding Officer
- 2 Dr. Monisha- Member- BMO Dr.Y.S.P.M C Nahan
- 3 Mrs. Neeraj Rani- Member -Advocate
- 4 Prof. Sudesh Kumar
- 5 Dr. Saloni Sood
- 6 Prof. Preeti
- 7 Sh. Raj Devender Singh (Supdt.)
- 8 CSCA President

CSCA Committee

- 1 Dr. P.R. Bhardwaj (Convener)
- 2 Dr. Rajesh Trehan
- 3 Dr. Ravi Kant Sharma
- 4 Dr. Saloni Sood
- 5 Prof. Navdeep Kaur Shah
- 6 Dr. Pankaj Chandak
- 7 Sh. Balbir Singh (Clerk)

FIRST AID Committee

- 1 Dr. Vineet (Convener)
- 2 Sh. Ankur Kataria
- 3 Smt. Nisha Devi (Asstt. Lib.)
- 4 Sh. Chanchal Kumar (LA)

iii. Suggestion Box

A suggestion box has been installed in the college campus for the inviting various suggestions from students and teachers. It is usually opened quarterly.



iv. Complaint Box

Complaint box is also an important aspect of the grievance redressal mechanism. It has also been opened quarterly and immediate action has been taken on the complaints.

